

Last Name _____

First Name _____

**ASSOCIATE OF APPLIED SCIENCE
ACCOUNTING DEGREE PLAN**

COURSE TITLES	COURSE NUMBERS	DONE	NOW	NEED	CERT	DEGREE
Introduction to Business (3)	BUS101					X
Financial Accounting (3)	BUS240				X	X
Managerial Accounting (3)	BUS241					X
Cost Accounting (3) or Tax Accounting (3)	BUS245 or BUS246					X
Business Communications (3)	BUS261				X	X
Spreadsheet Applications (3)	MGT105				X	X
Bookkeeping (3)	MGT107				X	X
Payroll Accounting (3)	MGT243				X	X
Financial Management (3)	MGT262				X	X
QuickBooks (3)	MGT245				X	X
Group I. <i>Communications (3)</i>	ENG101(H)				X	X
Group II. <i>Humanities/Communications (3)</i>	COM100(H) or COM110					X
Group III. <i>Social/Behavioral Sciences (3)</i>	ECO101 or ECO102					X
<i>Civics (3)</i>						X
<i>MO Higher Ed Civics Exam</i>	PSC001					X
Group IV. <i>Business Math (3) required</i>	MGT103*				X	X
<i>Math (3) MTH131, 132, or 134</i>						X
Group V. <i>Computer Literacy</i>	CIS125*				X	X
Group VI. <i>First Year Experience (1-3)</i>					X	X
Electives (12) <i>Selected from list below</i>						X
Student Signature/Date						
Advisor Signature/Date						

Total Credit Hours:

31

64

GENERAL EDUCATION & INSTITUTIONAL REQUIREMENTS**Group I. Communications 3 hrs.**

ENG101(H) required

Group II. Humanities/Communications 3 hrs.

COM100(H) or COM 110 required

Group III. Social/Behavioral Sciences 6 hrs.

3 hours must fulfill Civics requirement

ECO101 or ECO102 required

See MOTR CORE 42 list for choices**Group IV. Math 6 hrs.**

MGT103* (3) required

MTH131, 132, or 134 (3) **select one****Group V. Computer Literacy 3 hrs.**

CIS125* required

Group VI. First Year Experience 1-3 hrs.

COL100*/101*/136* required

Elective Options:

Principles of Mgt BUS 120

Marketing BUS150

Business Statistics BUS168

Cost Accounting BUS245

Tax Accounting BUS246

Business Law BUS265

Macroeconomics ECO101

Microeconomics ECO102

Personal Finance MGT125

Personal Selling MGT132

Entrepreneurship MGT145

Financial Management MGT262

Accounting Internship MGT295

Ethics PHL202

Business & Prof. Ethics PHL204

*These courses listed in the General Education and Institutional Requirements are not part of the MOTR CORE 42 general education program, and are not guaranteed to transfer to other institutions.

NOTE: Students must complete at least 15 credit hours at Jefferson College to meet the residency requirement for graduation. Computer literacy requirement must be completed with a "C" or better.