If you do not have Adobe Acrobat, visit https://get.adobe.com/reader/ and decline the optional offers. Click "Download Acrobat Reader" and run the Installer file.

Save the PDF to your computer and open it using Adobe Acrobat Reader.

Click the signature box in the PDF.

If you do not have a Digital ID, the following message appears. Click "Configure Digital ID."
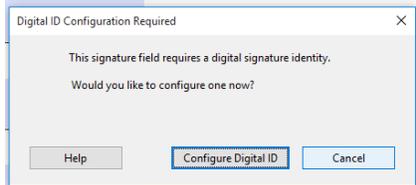
Select "Create a new Digital ID" and click "Continue."
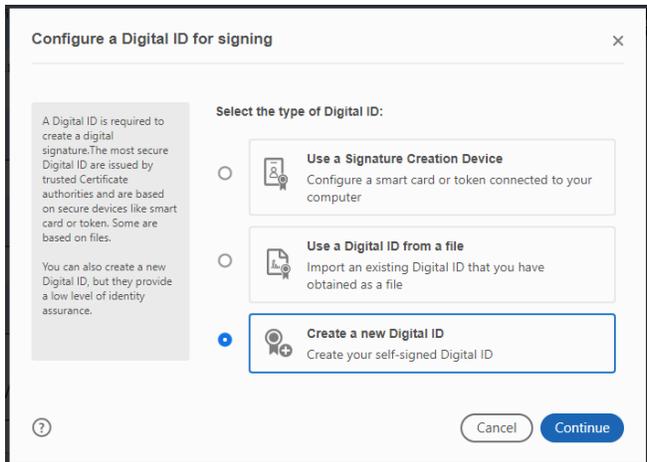
Choose "Save to Windows Certificate Store."
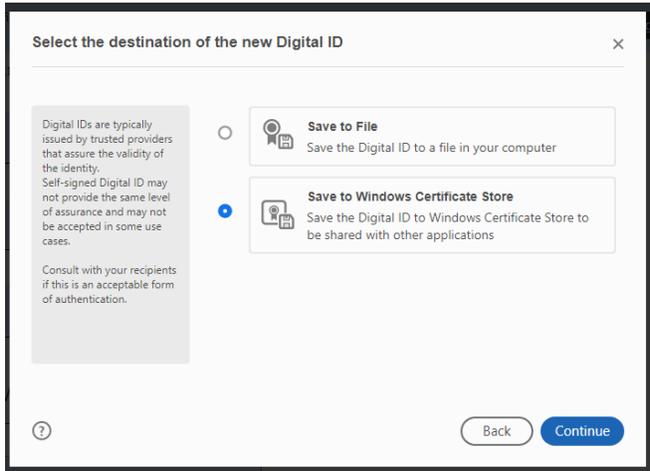
Enter your Name and Email Address, then click "Save."
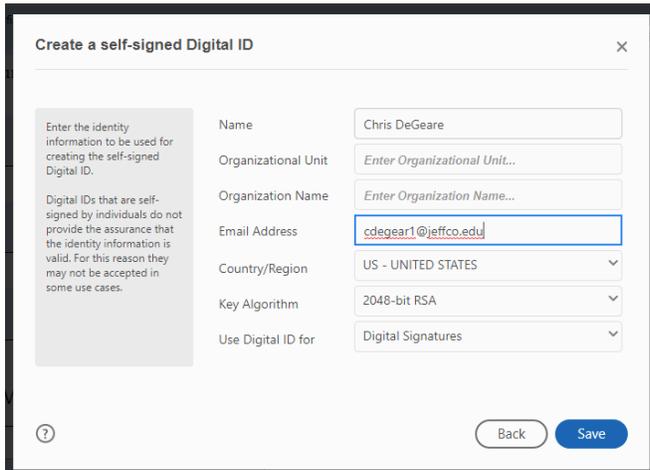
You now have a Digital ID. Click "Continue" to sign with it.
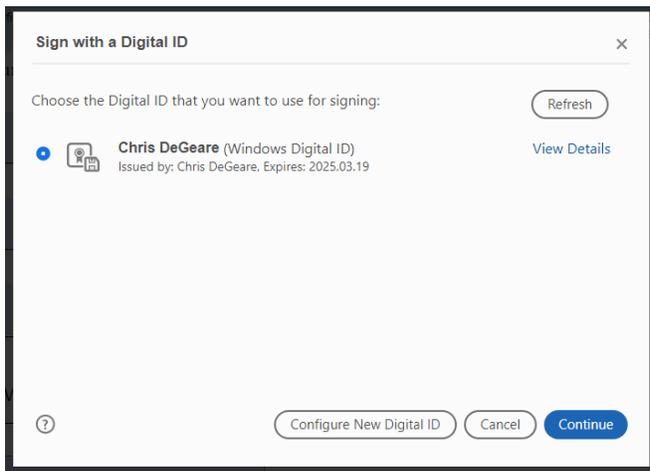
The signature window opens. Click "Sign."
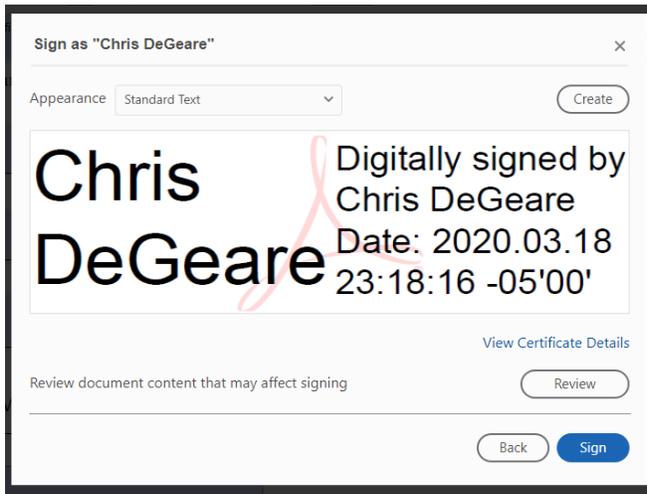
You now must save the document with your applied signature. The Save As dialog box opens automatically. Click "Save" then "Yes" to confirm replacing the existing file.