

# Viking Woods Student Housing Information Sheet

Academic Year 2025-2026

## **APPLICATIONS AT [WWW.JEFFCO.EDU](http://WWW.JEFFCO.EDU) > STUDENT > MISC > HOUSING SELF SERVICE**

Only individuals admitted as students will have access to the online housing application.

Payment of housing application fees will be required at the time of online application.

### General Information

- Office Address 806 Mel Carnahan Drive, Hillsboro, Missouri 63050
- Telephone (636) 481-3294 or (636) 481-3000 ext. 3294
- E-mail [vikingwoods@jeffco.edu](mailto:vikingwoods@jeffco.edu)
- Office Hours (Fall/Spring) Mon.-Thur. 8 am – 4 pm; Fri. 8 am – 3 pm; Sat. 11:30 am 1:30 pm  
(Summer) Mon.-Thur. 7:30 am – 5 pm
- RA cell phone (636) 212-1827, after hours and emergency use
- Instagram @JC\_VikingWoods

### Apartment Information

- **Single Room:** single occupancy bed space within a 4 bed/2 bath unit
  - \$3,750 room & board fall/spring term; \$1,351/summer term
  - Rooms include: twin bed mattress/frame; nightstand; chest of drawers; desk; study chair
- **Private Room:** single occupancy bed space within a 2 bed/2 bath unit
  - \$4,430 room & board fall/spring term; \$1,732/summer term
  - Rooms include: twin bed with mattress; nightstand; chest of drawers; desk; study chair; private bathroom
- **Studio:** single occupancy room with full kitchen
  - \$4,653 room & board fall/spring term; \$1,774/summer term
- **Meal Plan:** 14 meals per week fall/spring semester – Included with room and board
  - Monday through Friday: Breakfast and lunch
  - Monday through Thursday: Breakfast, Lunch, and Dinner
- **Rent includes electric, water, sewage, trash/recycling, and Wi-Fi high speed internet**
- Smoke detectors in each bedroom and hallway; Fire alarm sprinkler system in each unit; pull station alarms in each exterior breezeway
- Fully-furnished kitchens include: refrigerator/freezer; electric range; dishwasher
- Shared area furnishings include: sofa seating for four; coffee/side table; dining table; kitchenette chairs
- \*Rent totals are subject to change without notice

### Amenities

- Clubhouse
  - Great Room: lounge seating, big screen TV
  - Housing Office: check out vacuum, games, etc.; available for resident assistance
  - Laundry room: accessible 24-hours/day; coin-operated washers and dryers
  - Study Lounge: accessible 24-hours/day; 4 computers with internet access
- Outdoors: pavilion with barbeque grills; picnic tables; sand volleyball court; basketball hoop, large parking lots for Viking Woods Residents (\$10 parking permit required)
- Community Events: Cookouts, Halloween Party, Thanksgiving Dinner, Late Night Breakfast, Super Bowl Party, Game Tournaments, Easter Egg Hunt, Resident Appreciation, and much, much more!

### Additional Information

- Jefferson College Police Department Office located in Viking Woods
- Housing staff live on campus
- Maintenance services provided

# **New/Returning Fall 2025 Residents**

*All terms in italics are defined in the “Glossary of Housing Terms” on [www.jeffco.edu/housing](http://www.jeffco.edu/housing)*

## **FEBRUARY 18, 2025**

### **Online housing application will be available on [www.jeffco.edu/housing](http://www.jeffco.edu/housing)**

Housing application fees are required at the time of online application. New *applicants* will be responsible for \$330 in housing application fees: \$300 security deposit is fully refundable **prior to move in**, however, the \$30 background check fee is non-refundable. *Returning residents* will be responsible for a \$30 non-refundable background check fee if the online application is submitted prior to May 1st.

Beginning on May 2nd, returning *applicants* will be responsible for \$330.

\$250 security deposit is fully refundable prior to move in, however, the \$30 background check fee is non-refundable.

## **APRIL 1**

### **Housing application PRIORITY DEADLINE.**

*Applicants* with a *completed online housing application* by this date will be considered for a bed space based on a first-come-first-serve basis, pending availability, and clear background check results. *Applicants* who have not reserved a bed space may be added to a *wait list* based on housing application completion date/time. Students who want to cancel their housing application, please contact Viking Woods for assistance.

## **MAY 10**

### **Online Lease Contract is available to *Selected Applicants*. (EARLY ACCEPTANCE)**

Pending space availability and clear background check results, *selected applicants* will be notified in advance that a space has been reserved for them. *Selected applicants* must complete an *online Lease Contract* found on their Housing Self-Service page under “Important Forms”. This is the first date contracts will be released, but as spaces become available and offers are made to *selected applicants*, contracts may also be available at a later date. NEW *selected applicants* must complete a Meningococcal Vaccination Compliance Form which is available at [www.jeffco.edu/housing](http://www.jeffco.edu/housing).

## **MAY 21**

### **Completed Lease Contract DEADLINE.**

### **NEW APPLICANTS ONLY: Meningococcal Vaccination Compliance Form DEADLINE.**

*Selected applicants* with a *completed Lease Contract* by this deadline will now be considered *pending residents* and will be notified by June 1 at their [@jeffco.edu](mailto:@jeffco.edu) accounts. *Selected applicants* who fail to have a *completed Lease Contract* by this deadline may be moved to the bottom of the *wait list* and no longer guaranteed a space.

## **JUNE 2 (9 am) – JUNE 26 (2 pm)**

### **Online Roommate & Apartment self-selection**

*Selected applicants* who have a *completed online Lease Contract* by the deadline above may begin choosing roommates and apartments on their Housing Self-Service page under “Room Selection”. *Selected applicants* who DO NOT self-select roommates or an apartment by this deadline will be auto-assigned roommates and an apartment by Residential Life Staff.

## **JULY 15**

### **Rent charges will be applied to student accounts.**

*Pending residents* can log in to their MyJeffco account and review rent charges under the Student Tab > Student Schedule/Bill. *Pending residents* should ensure that rental charges are accurate and verify all financial has been applied to term credits.

## **AUGUST 1**

### **Financial arrangements DEADLINE.**

*Pending residents* have agreed to finalize financial arrangements at least 10 days prior to the Lease Contract Start Date. Financial arrangements may include paying all rent charges in full, enrolling in a payment plan, or having sufficient financial aid applied to the student account. Financial arrangements must be in place by this deadline or the *pending resident* may be moved to the bottom of the *wait list* and no longer guaranteed a space.

## **AUGUST 14-16**

### **Resident Move-In Day**

*Pending residents* who are NEW to Viking Woods for the 2024-2025 academic year will be eligible to move in from 9 am – 4 pm.

*Pending residents* will check in at the Viking Woods Clubhouse: 806 Mel Carnahan Drive, Hillsboro, MO 63050. A MANDATORY Resident Orientation will be held the first week of move in.

## **AUGUST 18**

### **CLASSES BEGIN!**

[VISIT \[www.jeffco.edu/departments/housing\]\(http://www.jeffco.edu/departments/housing\)](http://www.jeffco.edu/departments/housing) FOR MORE INFORMATION AND FAQs.