

Viking Woods Student Housing Information Sheet

Academic Year 2025-2026

APPLICATIONS AT WWW.JEFFCO.EDU > STUDENT > MISC > HOUSING SELF SERVICE

Only individuals admitted as students will have access to the online housing application.

Payment of housing application fees will be required at the time of online application.

General Information

- Office Address 806 Mel Carnahan Drive, Hillsboro, Missouri 63050
- Telephone (636) 481-3294 or (636) 481-3000 ext. 3294
- E-mail vikingwoods@jeffco.edu
- Office Hours (Fall/Spring) Mon.-Thur. 8 am – 4 pm; Fri. 8 am – 3 pm; Sat. 11:30 am 1:30 pm
(Summer) Mon.-Thur. 7:30 am – 5 pm
- RA cell phone (636) 212-1827, after hours and emergency use
- Instagram @JC_VikingWoods

Apartment Information

- **Single Room:** single occupancy bed space within a 4 bed/2 bath unit
 - \$3,750 room & board fall/spring term; \$1,351/summer term
 - Rooms include: twin bed mattress/frame; nightstand; chest of drawers; desk; study chair
- **Private Room:** single occupancy bed space within a 2 bed/2 bath unit
 - \$4,430 room & board fall/spring term; \$1,732/summer term
 - Rooms include: twin bed with mattress; nightstand; chest of drawers; desk; study chair; private bathroom
- **Studio:** single occupancy room with full kitchen
 - \$4,653 room & board fall/spring term; \$1,774/summer term
- **Meal Plan:** 14 meals per week fall/spring semester – Included with room and board
 - Monday through Friday: Breakfast and lunch
 - Monday through Thursday: Breakfast, Lunch, and Dinner
- **Rent includes electric, water, sewage, trash/recycling, and Wi-Fi high speed internet**
- Smoke detectors in each bedroom and hallway; Fire alarm sprinkler system in each unit; pull station alarms in each exterior breezeway
- Fully-furnished kitchens include: refrigerator/freezer; electric range; dishwasher
- Shared area furnishings include: sofa seating for four; coffee/side table; dining table; kitchenette chairs
- *Rent totals are subject to change without notice

Amenities

- Clubhouse
 - Great Room: lounge seating, big screen TV
 - Housing Office: check out vacuum, games, etc.; available for resident assistance
 - Laundry room: accessible 24-hours/day; coin-operated washers and dryers
 - Study Lounge: accessible 24-hours/day; 4 computers with internet access
- Outdoors: pavilion with barbeque grills; picnic tables; sand volleyball court; basketball hoop, large parking lots for Viking Woods Residents (\$10 parking permit required)
- Community Events: Cookouts, Halloween Party, Thanksgiving Dinner, Late Night Breakfast, Super Bowl Party, Game Tournaments, Easter Egg Hunt, Resident Appreciation, and much, much more!

Additional Information

- Jefferson College Police Department Office located in Viking Woods
- Housing staff live on campus
- Maintenance services provided

New/Returning Fall 2025 Residents

All terms in italics are defined in the “Glossary of Housing Terms” on www.jeffco.edu/housing

FEBRUARY 18, 2025

Online housing application will be available on www.jeffco.edu/housing

Housing application fees are required at the time of online application. New *applicants* will be responsible for \$330 in housing application fees: \$300 security deposit is fully refundable **prior to move in**, however, the \$30 background check fee is non-refundable. *Returning residents* will be responsible for a \$30 non-refundable background check fee if the online application is submitted prior to May 1st.

Beginning on May 2nd, returning *applicants* will be responsible for \$330.

\$250 security deposit is fully refundable prior to move in, however, the \$30 background check fee is non-refundable.

APRIL 1

Housing application PRIORITY DEADLINE.

Applicants with a *completed online housing application* by this date will be considered for a bed space based on a first-come-first-serve basis, pending availability, and clear background check results. *Applicants* who have not reserved a bed space may be added to a *wait list* based on housing application completion date/time. *Applicants* with a *completed online housing application* by this date will be notified of their housing status (i.e. *selected applicant*, *wait list applicant*, *incomplete housing application*) by April 1.

MAY 10

Online Lease Contract is available to *Selected Applicants*. (EARLY ACCEPTANCE)

Pending space availability and clear background check results, *selected applicants* will be notified in advance that a space has been reserved for them. *Selected applicants* must complete an *online Lease Contract* found on their Housing Self-Service page under “Important Forms”. This is the first date contracts will be released, but as spaces become available and offers are made to *selected applicants*, contracts may also be available at a later date. NEW *selected applicants* must complete a Meningococcal Vaccination Compliance Form which is available at www.jeffco.edu/housing.

MAY 21

Completed Lease Contract DEADLINE.

NEW APPLICANTS ONLY: Meningococcal Vaccination Compliance Form DEADLINE.

Selected applicants with a *completed Lease Contract* by this deadline will now be considered *pending residents* and will be notified by June 1 at their @jeffco.edu accounts. *Selected applicants* who fail to have a *completed Lease Contract* by this deadline may be moved to the bottom of the *wait list* and no longer guaranteed a space.

JUNE 2 (9 am) – JUNE 26 (2 pm)

Online Roommate & Apartment self-selection

Selected applicants who have a *completed online Lease Contract* by the deadline above may begin choosing roommates and apartments on their Housing Self-Service page under “Room Selection”. *Selected applicants* who DO NOT self-select roommates or an apartment by this deadline will be auto-assigned roommates and an apartment by Residential Life Staff.

JULY 15

Rent charges will be applied to student accounts.

Pending residents can log in to their MyJeffco account and review rent charges under the Student Tab > Student Schedule/Bill. *Pending residents* should ensure that rental charges are accurate and verify all financial has been applied to term credits.

AUGUST 1

Financial arrangements DEADLINE.

Pending residents have agreed to finalize financial arrangements at least 10 days prior to the Lease Contract Start Date. Financial arrangements may include paying all rent charges in full, enrolling in a payment plan, or having sufficient financial aid applied to the student account. Financial arrangements must be in place by this deadline or the *pending resident* may be moved to the bottom of the *wait list* and no longer guaranteed a space.

AUGUST 14-16

Resident Move-In Day

Pending residents who are NEW to Viking Woods for the 2024-2025 academic year will be eligible to move in from 9 am – 4 pm.

Pending residents will check in at the Viking Woods Clubhouse: 806 Mel Carnahan Drive, Hillsboro, MO 63050. A MANDATORY Resident Orientation will be held the first week of move in.

AUGUST 18

CLASSES BEGIN!

[VISIT \[www.jeffco.edu/departments/housing\]\(http://www.jeffco.edu/departments/housing\)](http://www.jeffco.edu/departments/housing) FOR MORE INFORMATION AND FAQs.