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OFFICE CONTACT LIST

Finance & Administration Department, or Facility Rental?

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Checks or Procurement Logs?

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Invoices or Purchase Orders?

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General Grant Assistance?

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Consortium Grant Assistance?

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Purchasing Policy Procedures, Capital Projects, Bids, or Contracts?

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Requisitions or Capital Purchases?

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Mail, Supplies, or Shipping?

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Account Coding?

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Finance Policy & Procedure, or Budget?

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OTHER HELPFUL CONTACTS

Cashier?

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Bookstore?

ext 3290

Buildings & Grounds?

ext 3505

Campus Police?

ext 3500

Payroll?

ext 3126

Helpdesk?

ext 3234

revised 4/3/25

Questions? Call or come see us! We look forward to working with you.