

Retroactive Credit for Foreign Language and Math

Retroactive Credit in Foreign Language may be earned if a student has had two or more years of high school French, German, or Spanish. A student who completes Intermediate French, German, or Spanish with a grade of “C” or better as his/her first foreign language course will be eligible to receive five hours retroactive credit for the course bypassed (Beginning French, German, or Spanish). After successful completion of Intermediate French, German, or Spanish, a student should speak with his/her instructor about the application for retroactive credit. The posting fee, equivalent to one credit hour, is payable at the [Cashier’s Office](#), or at the offices at Jefferson College Arnold or Jefferson College Imperial, before entering the course on the student’s official transcript. No grades are assigned for retroactive credit, but such credit is counted toward graduation requirements on the same basis as credits earned in the classroom.

Retroactive Credit for Math is available for those students who complete Calculus for Business and Social Sciences, Probability and Statistics, Calculus I, or Business Statistics with a “C” or better and wish to also receive three credit hours of retroactive College Algebra. Student who qualify for retroactive math credit should speak with his/her instructor upon successful completion of the higher level course. The posting fee, equivalent to one credit hour, is payable at the [Cashier’s Office](#), or at the offices at Jefferson College Arnold or Jefferson College Imperial, before entering the course on the student’s official transcript. No grades are assigned for retroactive credit, but such credit is counted toward graduation requirements on the same basis as credits earned in the classroom.

Statement on Right to Privacy and Review

In accordance with the Family Educational Rights and Privacy Act (FERPA), all students have the right to review their official college records, to request amendment to these records, to restrict their names from certain reports, to file with the U.S. Department of Education appropriate FERPA complaints, and to obtain Jefferson College’s FERPA policy statement in the [Jefferson College Student Handbook](#).

Inquiries regarding the Act of 1974 should be directed to the Office of Enrollment Services. Jefferson College may make available to the public this directory information: name, address, telephone number, date of birth, Jefferson College e-mail address, dates of attendance at Jefferson College, full or part-time enrollment status, major area of study, participation in officially recognized sports, degrees or certificates awarded, awards received, photograph, and the most recent prior school attended.

Additionally, students are included in graduation lists, dean’s lists, and enrollment lists to the military. If the student objects to the release of directory information, the student should contact the Office of Enrollment Services before beginning classes. New and returning students are advised that the social security number is voluntarily disclosed to Jefferson College and is maintained as confidential information.

Transcripts

Official Jefferson College transcripts are available electronically through the National Student Clearinghouse. Financial obligations to the College must be met before a transcript is released. Each official transcript costs \$7.25, plus any additional PDF and delivery fees. To request an [official transcript](#), please visit the Jefferson College website or order your official transcript through the