



Dear Applicant,

Thank you for your interest in the Jefferson College Paramedic Program. The application process consists of four sequential steps: (1) application, (2) written test, (3) interview, and (4) selection. To be included in the application process, each applicant **must** complete the attached application and submit **all** required documentation.

Documentation **must** be submitted as one complete packet. No faxed or electronically delivered application materials will be accepted. The completed application and required documentation must be returned no later than 4 p.m., Wednesday, June 30, 2021 to:

Mailing address: Jefferson College
Paramedic Application
ATTN: Joe Haack
1000 Viking Drive
Hillsboro, MO 63050

Building address: Jefferson College – Imperial
(hand deliver only) Paramedic Application
ATTN: Joe Haack
4400 Jeffco Blvd.
Arnold, MO 63010

After submitting the **completed** application packet, you will be invited to sit for a written test and interview. Invitations for testing and interview will be emailed to the address provided in your application. The written examination and interview will be administered the week of July 12, 2021 at Jefferson College – Imperial, 4400 Jeffco Blvd., Arnold, MO 63010. The written exam is based on the current National Registry of Emergency Medical Technician (NREMT) Standards.

Interviews will be conducted in conjunction with the written test and times for both will be scheduled on an individual basis. Tests and interviews must be done during the week of July 12th with **no exceptions**. If you are currently taking classes, call as soon as possible to schedule your test & interview around your classes. Do not skip your classes. To schedule your test & interview, please call Jefferson College - Imperial: (636) 481-3425 or (636) 481-3481.

You will hear from the program by **email** no later than 4 p.m., July 21, 2021 to inform you of your standing. The Jefferson College Paramedic Program is highly competitive and limited to only 22 students a year. If more than 22 applicants successfully complete the application process, applicants are ranked and chosen in order of ranking. The remaining applicants will be placed on a waiting list for the upcoming program.

Prior to interviewing, all **new** students to Jefferson College must take an entrance exam. The entrance exam is available at the Testing Centers at the Hillsboro (636-481-3147) or Arnold campuses (636-481-3592).

Thank you again. If you have any questions, please contact me at (636) 481-3403.

Joe Haack

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EMS Program Director