



2/1/2019

Dear Applicant,

Thank you for your interest in the Jefferson College Paramedic Program. The application process consists of four sequential steps: (1) application, (2) written test, (3) interview, and (4) selection. To be included in the application process, each applicant **must** complete the attached application and submit **all** required documentation. Documentation **must** be submitted as one complete packet. No faxed or electronically delivered application materials will be accepted. The completed application and required documentation must be returned no later than 4 p.m., Friday, April 26, 2019 to:

**Mailing address: Jefferson College
Paramedic Application
ATTN: Earl Neal
1000 Viking Drive
Hillsboro, MO 63050**

**Building address: Jefferson College – Imperial
(hand deliver) Paramedic Program
ATTN: Earl Neal
4400 Jeffco Blvd.
Arnold, MO 63010**

After submitting the **completed** application packet, you will be invited to sit for a written test. Your invitation to test will be **emailed** no later than 4 p.m., Monday, May 6, 2019. The written examination will be administered 2 p.m., Monday, May 13, 2019, at Jefferson College – Imperial, 4400 Jeffco Blvd., Arnold, MO 63010 (room 101). The written exam is based on the current National Registry of Emergency Medical Technician (NREMT) Standards.

You will receive your test results by **email** no later than 4 p.m., May 17, 2019. All applicants who pass the written test must schedule a personal interview. The interview times will be scheduled between 8 a.m. – 5 p.m., on Tuesday, May 28 or Wednesday, May 29, 2019, at Jefferson College - Imperial (room 101), **no exceptions**. If you are currently taking classes, call as soon as possible to schedule around your classes. Do not skip your classes. Call 636-481-3425 to schedule your interview.

The Jefferson College Paramedic Program is highly competitive and limited to only 22 students a year. If more than 22 applicants successfully complete the application process, applicants are ranked and chosen in order of ranking. The remaining applicants will be placed on a waiting list for the upcoming program.

Prior to interviewing, all **new** students to Jefferson College must take an entrance exam. The entrance exam is available at the Testing Centers at the Hillsboro (636-481-3147) or Arnold campuses (636-481-3592).

Thank you again. If you have any questions, please contact me at (636) 481-3403.

Earl H. Neal

EMS Program Director/Paramedic Instructor