

Certified Professional Staff

MEETING MINUTES

September 15, 2017

CTE 144

Members Present: Greg McVey (President), Dana Nevois (Vice President), Stephanie Cage, Diane Scanga, Lisa Pritchard, Rob Brieler, Terry Kite, Holly Lincoln, Kathy Johnston, Jamie Schneider, Stacey Wilson, Trish Aumann, Michael Booker, Tasha Welsh, Sarah Bright. Guest(s): Jim Reeves.

Members Absent: Allan Wamsley, Ayad Ali, Betty Linneman, Carol Rodgers, Chris Lile, Chris DeGeare (Secretary), Dale Richardson, Dan Smith, Diane Arnzen, Joette Klein, John Linhorst, John Westerman, Kathy Kuhlmann, Kenneth Wilson, Kristen Yelton, Linda Boevingloh, Patti Christen, Pat Shoff, Roger Barrantine, Tracy James.

EXPECTED OUTCOMES OF MEETING: To continue the dissemination of relevant college information and begin the process of creating an action plan for the Certified Professional Staff constituent group.

Agenda Item	Discussion	Action Item/ Person(s) Responsible	Timeline/ Deadline
Call to Order	The meeting was called to order at 1:00 PM.	Greg McVey	N/A
Approval of Minutes	The meeting minutes from August 16, 2017 meeting were approved. <i>(Michael Booker 1st, Rob Brieler 2nd) Passed.</i>	Greg McVey	N/A
Vice President Introduction	Introduction of Dana Nevois (Director of Veterinary Technology) as the new Vice-President of Certified Professional Staff for 2017-18.	Greg McVey	Appointment begins immediately.
Liaison for Faculty Senate	Greg indicated that there is a need to officially name a liaison from Certified Professional Staff to the Faculty Senate. Holly Lincoln has performed that role in the past and has accepted the nomination to continue in that role for 2017-18. She will represent our group at their monthly meetings and report any items at our monthly meetings. It should be noted that Kristen Yelton is the liaison for the Classified Staff constituent group.	Greg McVey	Appointment begins immediately.
Shared Governance Task Force Update	Jim Reeves from Clearbridge Consulting who is the consultant that is working with the Shared Governance Task Force updated the group on the work that has been accomplished thus far. He also shared the themes that have surfaced with his one-on-one discussions with various members of the campus community. Those themes will be shared with the campus community at a later date. The Task Force will resume its work sometime in early October.	Jim Reeves	Ongoing
Brainstorming Project	At the meeting in August, Greg asked the group to come up with ideas on how the group could make a positive impact to the college through servant leadership, events or programmatic	Greg McVey Holly Lincoln Terry Kite	Ongoing

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	<p>changes. The group discussed several idea including; a Food Pantry (Lincoln), a Little Library (Linneman), Coffee Hours/Mentoring students (Kite), and Promoting Campus Events like; PACE, Athletics or Alumni (Christen). After much discussion and a brief presentation from Holly Lincoln and further discussion from others, the group thought the Food Pantry idea was something that could potentially work after researching the topic further. Holly and Greg are going to meet in the near future to set up times to visit local food pantries to get their input on our idea. In the meantime, Holly is going to work with her Enrollment Services staff to develop a list of items that could immediately impact our students of need. Once that list is developed, Holly will send it to Greg to forward it the larger group. It is the hope that the group will be able to provide a few of these items to begin helping our students. Sarah Bright also mentioned that the Jefferson College Foundation has an Emergency Loan Program that can provide up to \$500 for needy students. Sarah sent information about the program to Greg who then forwarded it on the group.</p>		
<p>Topics for Monthly Meeting with Dr. Cummiskey</p>	<p>Each month Greg has the opportunity to meet with Dr. Cummiskey to exchange ideas, concerns and learn about upcoming events. Greg asked the group for topics to bring to the next meeting. The group would like a better understanding of how the college is going to address the revenue shortfall given the budget withhold from the State of Missouri and enrollment being lower than expected? Specifically, will there be a reduction in operational budgets, staffing or the cutting of programs?</p>	<p>Greg McVey</p>	<p>End of September</p>
<p>Adjournment</p>	<p>The meeting was adjourned at 2:04 PM. <i>(Diane Scanga 1st, Holly Lincoln 2nd) Passed.</i></p>	<p>Greg McVey</p>	<p>N/A</p>
<p>Next Meeting Date, Time and Location</p>	<p>The next meeting will be held on <i>Friday October 20 at 1:00 PM in CTE 144.</i></p>		

Respectfully submitted,

Greg McVey
 Director of Athletics/President of Certified Professional Staff