

**CERTIFIED PROFESSIONAL STAFF
MEETING MINUTES
11/6/2020: 1:30pm
<https://meet.google.com/zyk-iydn-kdr>**

MEMBERS (presence denoted by check):

- | | | |
|---|--|--|
| ✓ Maryanne Angliongto | ✓ Terry Kite | ✓ Maggie Rola |
| <input type="checkbox"/> Roger Barrentine | <input type="checkbox"/> Kathy Kuhlmann | <input type="checkbox"/> Jamie Schneider |
| <input type="checkbox"/> Sheree Bell | <input type="checkbox"/> Darrell Kyle | <input type="checkbox"/> Teresa Schwartz |
| <input type="checkbox"/> Sarah Bright | ✓ Jude Kyoore | <input type="checkbox"/> Daniel Smith |
| ✓ Michael Booker | <input type="checkbox"/> Holly Lincoln | <input type="checkbox"/> Mark Smreker |
| ✓ Stephanie Cage | ✓ John Linhorst | ✓ Lora Warner |
| ✓ Bob Deutschman | <input type="checkbox"/> Amy McDaniel | ✓ Tasha Welsh |
| <input type="checkbox"/> Carrie Greer | ✓ Dana Nevois | ✓ Kenny Wilson |
| <input type="checkbox"/> Tracy James | <input type="checkbox"/> Lisa Pritchard | <input type="checkbox"/> Stacey Wilson |
| ✓ Mark Janiesch | <input type="checkbox"/> Dale Richardson | |
| ✓ Julie Johns | <input type="checkbox"/> C.J. Rogers | |

CONSTITUENT LIAISONS (presence denoted by check):

- Bill Kaune Lore Robart

GUESTS:

AGENDA ITEM	DISCUSSIONS/OUTCOMES
Call to Order	Time: 1:31pm
Approvals	<p>October 2, 2020 Meeting Minutes September 4, 2020 Meeting Minutes (with correction)</p> <p>ACTION:</p> <ol style="list-style-type: none"> Motion: Motion to approve October 2020 minutes tabled until next month due to attendees are not listed on minutes due to the resignation on CPS secretary Kenny Wilson moved to approve September 2020 minutes Seconded: Michael Booker Vote: All Approved
Reports	<p>Stephanie Cage</p> <ul style="list-style-type: none"> ○ Classified Staff Mtg - discussed tenure procedures for staff, discussion tabled for executive session <p>John Linhorst - Mtg with President</p> <ul style="list-style-type: none"> ○ 50% released from state withholdings of the amount of \$467,000 ○ Cares Act - 50% used for students \$650,000; however, all of \$1.3 million will be used - contract tracer added to staff, renovations ○ Possible access to additional monies for amplification systems ○ less than 11% decline from last fall

	<ul style="list-style-type: none"> ○ FY21 budget, reserves down to 13% to balance budget <p>Terry Kite</p> <ul style="list-style-type: none"> ○ Faculty Senate - reviewed constitution <p>ACTION:</p>
<p>Old Business</p>	<ul style="list-style-type: none"> ● Viking’s Vault Oversight Committee <ul style="list-style-type: none"> ○ A Viking’s Vault Subcommittee creation has been approved under the Student Learning and Support Committee effective October 15th. ○ Next steps are to seek approval at the CICC meeting on November 9th, and approvals from Classified Staff and Faculty Senate at their upcoming meetings. ● PSRS/PEERS Benefits Update <ul style="list-style-type: none"> ○ On October 19th a PSRS/PEERS Update as emailed to college employees. The full memorandum is linked here for further review. Please reach out to Tasha or Shelly Mueller for any questions or clarifications. <p>ACTION:</p> <p>3. Motion: Viking’s Vault Oversight Committee: Michael Booker Seconded: Kenny Wilson Vote: passed</p>
<p>New Business</p>	<ul style="list-style-type: none"> ● Shared Governance Definition <ul style="list-style-type: none"> ○ An updated shared governance definition and flowchart was recently circulated for feedback and comment. CPS membership has been asked to provide any feedback for the next CICC meeting on November 9th. ○ Some feedback given to John Linhorst - key concepts undefined ie. constituent group, administrative liaison, and the process may be too formal and intimidating ○ ADs are working on a revision -Michael Booker will be compiling ○ Updated draft to be discussed next month ● CPS Secretary Position <ul style="list-style-type: none"> ○ The recent departure of Diane Scanga as the college’s Director of Public Safety Programs also means that CPS is without a Secretary for the remainder of the 2020-21 school year. Julie Johns has volunteered to take on this role for the remainder of 2020-21 following a confirmation and appointment by the group. <p>ACTION:</p> <p>4. Shared Governance Definition: John Linhorst will send comments/concerns received from CPS to Michael Booker for ADs to review as they work on revision</p> <p>5. Motion: CPS Secretary Position: Terry Kite</p>

	Seconded: Kenny Wilson Vote: Approved
Open Comment and Questions	None
Adjournment	Time: 1:49 Next Meeting: December 4, 2020, Google Hangouts Meet
Additional Documents	Attached documents reviewed during this meeting: none

Respectfully submitted,
Julie Johns
Director of Adult Education and Literacy