

Using Financial Aid at the Jefferson College Bookstore

Book and Food Charge Information

Students with an approved financial aid award that exceeds the amount of tuition and fees on the student's account may charge books and supplies related to their program of study in the campus Bookstore and/or obtain a Viking Café food card through the Cashier's Office. Charges will be deducted from the student's financial aid award. Bookstore credit can only be extended after all institutional charges are considered.

Limitations - Students:

1. With a financial aid warning, probation/appeal approved, or exceeded time-frame status may not charge books to financial aid when book charges begin. Only students with a status of Making Good Progress may charge books before grades for a current semester have been reviewed.
2. Are responsible for all outstanding educational expenses that remain after purchases have been made and financial aid funds have been awarded.
3. May only make purchases pertaining to their program of study and course schedule. Gifts and electronic purchases not related to the student's studies may not be charged to the student's financial aid.
4. May not exceed \$1,500 per semester in Bookstore purchases for required materials using financial aid.
5. Are limited to \$150 per semester for personal items including health and beauty aids, clothing, and snack purchases made in the Bookstore using financial aid.
6. Are limited to \$150 per semester for gas card purchases made in the Bookstore using financial aid.
7. May only use financial aid to purchase a laptop from the Bookstore after successful completion of 12 credit hours. Success is indicated by the student's satisfactory academic progress (SAP) after the completion of the previous term(s). Students not making SAP must wait until grades have been reviewed to charge books to financial aid funds.
8. May only use financial aid to purchase one laptop at the Bookstore. Students on financial aid warning, suspension, or probation/appeal approval may not purchase a laptop using financial aid.
9. May not exceed \$1,200 per semester in Viking Café food card purchases through the Cashiers Office.

Book Charge Procedures- Students:

1. Receiving only Federal Grants and/or Federal Direct Loans go directly to the Bookstore to charge books. A valid Jefferson College photo identification is required. If purchasing books online, the Online Bookstore PIN listed in MyJeffco must be entered on the Follett Bookstore website.
2. Receiving any other types of aid, such as an academic scholarship, athletic scholarship, WIOA, TRA, etc., or students that have Federal Grants and/or Federal Direct Loan funds combined with other types of financial aid, will need to request a Book Voucher from the Cashier's Office located in the Student Center lobby or at the JCA main counter prior to visiting the Bookstore. Students must provide a valid Jefferson College photo identification. Vouchers may not be picked up by anyone other than the student and must be used the same day received by the student.
3. May purchase books using financial aid a few weeks prior to the start of each term until approximately three weeks after classes begin. Book voucher start and end dates will be posted within Financial Aid information on MyJeffco, on the Student Financial Services main phone line at 636-481-3212, and by the Bookstore each semester.