



2020-2021 Identity, Statement of Educational Purpose, and High School Completion Status Verification Worksheet

Submit this worksheet **in person**, along with required documentation, to the Office of Student Financial Services, 1000 Viking Drive, Hillsboro, MO 63050.

Please note, this document must be signed in person and cannot be submitted electronically.

Identity and Statement of Educational Purpose

Option #1: (To Be Presented and Signed in Person at Jefferson College)

The student must appear in person at Jefferson College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. *Please note that only a Jefferson College Student Financial Services staff member is an approved receiving official.*

In addition, the student must sign, in the presence of the approved institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Jefferson College for 2020-2021.

Student's Signature

Student's ID Number

Date

For Office Use Only:

Signature of Jefferson College Student Financial Services Receiving Official

Date

Option #2: (If unable to present the requested information in person at Jefferson College, a Notary may be used.) Check with your local banks for a list of Notary Service locations.

If the student is unable to appear in person at Jefferson College, to verify his or her identity, the student must provide to the institution:

- A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- The original Statement of Education Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Education Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Notary's Certificate of Acknowledgement

State of _____, City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(Seal) _____ (Notary Signature)

My commission expires on _____ Date



Student's High School Completion Status

Please provide one of the following documents verifying your high school completion status when beginning college in 2020-2021:

- A copy of your high school diploma
- A copy of your final official high school transcript that shows the date when the diploma was awarded
- A State certificate or transcript received by a student after the student passed a State authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document
- An academic transcript that indicates you have successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

If unable to provide the high school completion status documentation requested, complete the section below and contact the Office of Student Financial Services at (636) 481-3212.

Check ALL that apply:

I, the student, was registered and enrolled at a Title IV eligible institution prior to July 1, 2012

I, the student, have completed 6 credit hours toward a degree or certificate offered by a Title IV eligible institution

Signature

By signing this worksheet, I certify that all of the information reported is complete and correct. I understand that giving false or misleading information on this worksheet can result in a fine, jail sentence, or both.

Student's Signature

Date

Do not mail this worksheet to the U.S. Department of Education. Submit it to the financial aid office at your school.
You should make a copy of this worksheet for your records.

You must complete the verification process within 120 days of your last date of attendance in the award year, or by September following the award year, whichever is earlier. However, additional late disbursement requirements may apply.

Please note, this document must be signed in person and cannot be submitted electronically.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.