



Documentation Requested for Psychological and Psychiatric Disorders

For psychological and psychiatric disorders, the documentation must be dated within the last year, on office letterhead, typed and signed by a licensed psychologist, psychiatrist, professional counselor or social worker. In addition, the documentation must be mailed or faxed from the medical professional office directly to the DSS office. Hand carried copies will not be accepted.

The documentation must provide:

- A specific diagnosis including the DSM-IV code
- Date of the evaluation
- Method of evaluation or examination
- An explanation of the current functional limitations
- An explanation of how the disability would affect the student in an academic setting
- Any possible limiting or negative effects of medication on behavior or cognitive abilities
- Recommendations and the rationale for each accommodation

Note: The Disability Support Services Coordinator and/or the Accommodations Committee reserve the right to request additional documentation.