Documentation Requested for ADD/ADHD

For ADHD, the documentation must be dated within the last year, on office letterhead, typed and signed by a licensed mental health or medical professional in the area for which the diagnosis is made. In addition, the documentation for ADD/ADHD must be mailed or faxed from the medical professional office directly to the DSS office. Hand carried copies will not be accepted.

The documentation must provide:

• Specific diagnosis of ADHD or ADD

• Date of the evaluation

• Method of evaluation or examination

• How the disability would affect the student in an academic setting

• Any possible limiting or negative effects of medication on behavior or cognitive abilities

• Recommendations and the rationale for each accommodation