Business Partners

Some of the Business & Workforce Development Center's Training Partners:

“...the training was excellent. The instructor was well versed in the field and facilitated the training very professionally keeping everyone interested. The planning of the subjects covered in the training was perfectly tailored for our company.

In order for leaders to maximize effectiveness and efficiencies, we must capture the wisdom and ideas of all 350+ of our associates. The training gave us the tools to encourage, facilitate, and embrace everyone's contribution and drive rapid improvement in a highly competitive marketplace.”

Ameren
Anheuser-Busch InBev
Apria Healthcare
Aramark
Ardaigh Group
Arnold Defense & Electronics
Associated Builders
AT&T
Baker's Ice
Bates Electric
Behr Process Corporation
Boeing
Butler Supply Company
Buzzi Unicem USA, Inc.
CG Power
Chemical Lime Company
COMTREA
Converges
Dept. of Natural Resources
Doe Run Company
Dow Chemical
DRS Marlo Coil
Eagle Bank & Trust
EDGE Manufacturing
Electro-Core
Enterprise Leasing
Festus Airport
Festus Ford
First State Community Bank
Good Earth Tools
Graphic Packaging International (GPI)
Heizer Aerospace
Haake Manufacturing
HJ Enterprises

Halson Home Depot
Jefferson County Community Partnership
Jefferson County Development Disability Board
Jefferson County Government
Jefferson County Library
Jefferson Franklin Community Action
Jefferson Memorial Hospital
Koller Craft Plastics
Laclede Gas
LaRoche Industries
LMC Industries
Masterchem Industries LLC
McDonalds
Mercy Jefferson Hospital
Metal Container
MetalTek International
Metropolitan Engineering
Midwest Bank
Missouri American Water
Missouri Career Centers
Missouri Department of Conservation
National Imagery & Mapping
Production Castings
Purina
Schmucks
St. Anthony's Hospital
St. John's Brecc Regional Medical Center
St. Joseph’s Mercy Health Center
Saint Louis Carpenters Joint Apprenticeship Program
Sinclair & Rush Company
Supreme Tool & Die
Union Pacific
U.S. Dept. of Agriculture
Western Wire

Business & Workforce Development Program

Jefferson County

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Hillsboro, MO 63050
(636) 481-3168 or 797-3000, ext. 3168
www.jeffco.edu

“In the long run, the only sustainable source of competitive advantage is your organization’s ability to learn faster than its competition.”
Workforce Solutions

The Business and Workforce Development Center at Jefferson College provides innovative professional development and customized training solutions for individuals and businesses with a focus on building a stronger workforce, increasing business productivity, and advancing economic growth and development in our community.

Regardless of the industry or size of your business, developing and maximizing the productivity of your workforce requires an ongoing investment in training and development. Jefferson College is committed to helping you develop a top-quality workforce with the skills to give your business a competitive advantage.

Whether your needs are assessing and recruiting talent for enhanced hiring and selection processes, technical training, leadership/management/supervisory training, organizational development, or quality/process improvement, our Business & Workforce Development Center has the expertise to help your business move forward with customized training solutions that are tailored to your business, workforce, schedule, location, and budget.

Customized Training

• The Business & Workforce Development Center at Jefferson College provides customized training solutions perfect for businesses interested in improved productivity and enhanced employee performance. These workshops are facilitated by experienced professionals with expertise in working with businesses. Each training solution is customized and tailored to a company’s specifications.

• The training may be done at the business site or at the Business & Workforce Development Center at Jefferson College. Training dates and times are customized to meet a company’s schedule. Most of the training workshops include an assessment component for employees which provides employees and employers with valuable information necessary to enhance and maximize productivity.

• Companies may choose to combine these workshops with additional online courses to create a state of the art training solution.

• All employees receive a certificate of completion in addition to continuing education units and an official transcript for all courses completed. The Business & Workforce Development Center tracks all continuing education professional development activities and can generate reports for your human resource department to support your business in documenting employee professional development activities.

Missouri Works Training Program

The state’s premier company training program! Its sole mission is keeping our Missouri companies competitive, by increasing the skills and productivity of our workforce. Missouri Works Training can provide funding assistance when companies need to upgrade worker skills due to:

• New products or processes.
• New Technologies.
• Competition driving quality or productivity improvement.
• Relocation or expansion.

Jefferson College is part of the Missouri Works Training Program Network in partnership with the Division of Workforce Development which provides competitive training services and locally administered funding assistance for companies for the hiring, selection, and training of new and existing employees.

For more information go to the Missouri Works web site http://business.mo.gov/training/

Training for today’s Workforce

Communication Skills and Conflict Resolution
• Interpersonal Influence Inventory
• Learning to Listen
• What’s My Communication Style?
• Conflict Strategies Assessment
• Resolving Team Conflict

Customer Service
• Becoming a Customer Service Star
• Assessing Customer Service Quality
• Internal Customer Service
• Putting Customers First

Organizational Change and Development
• The Art and Practice of the Learning Organization: 5 Disciplines
• Problem Solving in Organizations
• The Seven Habits of Highly Effective People
• The Speed of Trust
• Team Learning Survey
• Keys to Effective Project Management
• Using Assessment in Employee Hiring and Selection
• Organizational Change
• Leading Change at Every Level
• Mastering the Change Curve

Leadership and Management
• Best Boss Inventory
• Achieving Peak Performance
• Supervisory Skills Assessment
• Successful Performance Management
• Coaching Employees Successfully
• Performance Appraisal
• Participative Management
• Leading and Encouraging Innovation
• The Leader-Manager Balance
• The Empowerment Profile
• Facilitative Leadership
• Team Leader Survey
• Innovative Management

These are just some of our training solutions. The Business and Workforce Development Center offers hundreds of training options which can be customized.

For a complete listing of all of our training courses please visit our web site at: www.jeffco.edu – Community Outreach – Workforce Solutions – Customized Training

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For more information go to the Missouri Works web site http://business.mo.gov/training/