The Pharmacy Technician program was developed in collaboration with practicing pharmacists and certified pharmacy technicians to make sure students gain the knowledge and skills needed to succeed and to enter employment.

The program prepares students for the Pharmacy Technician Certification Board (PTCB) exam. The program is one of the only online pharmacy technician programs accredited by the American Society of Health System Pharmacists (ASHP) and Accreditation Council for Pharmacy Education (ACPE).

**COURSE OBJECTIVES**

**Online Curriculum – 400 hours**

- Identify industry basics as well as tools and trends of both retail and institutional pharmacy settings
- Distinguish between drugs of different classifications and their corresponding rules and regulations
- Distinguish between common medication dosage forms
- Properly identify common generic & brand name drugs & their functions
- Identify and describe federal laws affecting pharmacy practice and controlled substances
- Learn proper customer service procedures related to professional communication, appearance, duties, and limits
- Nonsterile Compounding
- Community & Institutional Pharmacy Practices
- Medication Safety
- Inventory Management

**Externship – 200 hours**

- Identify industry basics as well as tools and trends of both retail and institutional pharmacy settings
- Distinguish between drugs of different classifications and their corresponding rules and regulations
- Distinguish between common medication dosage forms
- Properly identify common generic & brand name drugs & their functions
- Identify and describe federal laws affecting pharmacy practice and controlled substances
- Learn proper customer service procedures related to professional communication, appearance, duties, and limits
- Nonsterile Compounding
- Community & Institutional Pharmacy Practices
- Medication Safety
- Inventory Management

**What Do Pharmacy Technicians Do?**

- Receive written prescription or refill requests and verify that information is accurate
- Prepare bulk medicines, fill bottles with prescribed medications and type and affix labels
- Answer telephones, responding to questions or requests
- Maintain proper storage and security conditions for drugs
- Assist customers by answering simple questions, locating items, or referring them to the pharmacist for medical information
- Price and file prescriptions that have been filled
- Mix pharmaceutical preparations, according to written prescriptions
- Maintain and verify inventory
- Clean and help maintain equipment or work areas

**TUITION ASSISTANCE MAY BE AVAILABLE!**

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