

**JEFFERSON COLLEGE  
PATIENT CARE TECHNICIAN PROGRAM  
DRUG and ALCOHOL SCREENING**

Patient Care Technician (PCT) Program students may be required to complete a screening for drugs, alcohol, or other controlled substances by the clinical agency (i.e. hospital) or by Jefferson College:

1. as a condition of admission or re-admission into the PCT Program,
2. at any time upon reasonable suspicion, and
3. *at any time upon random selection during your enrollment in the PCT Program.*

Students in clinical agencies are subject to the policies of Jefferson College, and must also abide by the policies of the agency in which they are assigned as a medical technician. A student may be required to have alcohol or drug testing alone or in combination.

A positive test will result in immediate dismissal from the PCT Program. If an illegal substance, controlled substance, or alcohol test is positive, a second test on the same specimen will be performed to confirm the initial result. Any confirmed alcohol result above 0% will be considered positive. A positive test result on the confirming test will result in immediate dismissal from the PCT Program.

When a student is dismissed from the program, a grade of “W” will be transcribed if prior to the College’s withdrawal date. A grade of “F” will be transcribed if the student is removed from the program following the College’s withdrawal date.

**Any student who refuses to submit to initial or subsequent testing will be dismissed from the PCT Program.**

The PCT Program Coordinator must authorize reasonable suspicion testing on a student before such a test is administered. In the absence of the Coordinator, the Director of Workforce and Employment Services or designated administrator may authorize a test. Reasonable suspicion may include, but not be limited to: accidents and injuries caused by human error, unusual or serious violations of rules, secured drug supply disappearance, irrational or extreme behavior, or unusual inattention or personal behavior, such as smelling of alcoholic beverages.

Students must abide by the terms of the above policy and must report any conviction under a criminal drug statute for violations occurring on or off College premises. A conviction must be reported within five (5) days after the conviction. Students convicted of involvement in a criminal drug offense or alcohol offense will be dismissed from the PCT Program.

Dismissed students will be reconsidered for admission one time. Dismissed students will be eligible for consideration of readmission to the PCT Program upon successful completion and documented evidence of treatment remedying the rationale for dismissal following no less than a one year hiatus.

**Drug and Alcohol Screening Procedures**

1. Students may be retested at any time during the program.
2. Students who test positive for illegal substances, controlled substance and/or alcohol will be ineligible to continue and will be dropped or withdrawn from the program if the withdrawal deadline has not passed.\*

3. After a positive drug and/or alcohol screen, no student will be permitted to apply for PCT admission or re-admission again for a period of one year.
4. Readmission after a positive drug and/or alcohol screen or refusal to submit to initial or subsequent testing will require three negative screens: one screen will be done prior to admission and two random screens will be done during the program.
5. All initial drug and/or alcohol screening must be completed as instructed by the PCT Program Coordinator.
6. Failure to complete drug and/or alcohol screening by the specified date will result in the student's dismissal from the PCT Program.
7. Students who are absent on a day of group testing will present themselves to the testing lab within a designated time frame to meet the testing requirements.
8. Students presently enrolled in the PCT program who test positive for illegal substances, controlled substances, and/or alcohol will be dismissed from the PCT Program.\*
9. *Any discipline called for pursuant to the College's drug and/or screening policy for PCT students will be governed by the "Rules of Procedure in the Student Disciplinary Matters" as they appear in the Jefferson College Student Handbook.*

**\*NOTE: Any student who tests positive for a controlled substance must be able to verify that the substance was obtained legally and legitimately.**