

**JEFFERSON COLLEGE**

**COURSE SYLLABUS**

**COL101**

**INTRODUCTION TO COLLEGE: STRATEGIES FOR SUCCESS**

1 Credit Hour

Prepared by: Ms. Tamela Reaves

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Minor Revision or Update by: Fran Moore  
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Dr. Terry Kite, Chair, Social Sciences and Business Division  
Dr. Shirley Davenport, Dean, Arts & Science Education

## COL101 Introduction to College: Strategies for Success

### I. CATALOGUE DESCRIPTION

- A. Prerequisite: none
- B. 1 semester credit hour award
- C. Introduction to College: Strategies for Success introduces students to college life.  
The course emphasizes orientation to the community college, behavioral expectations of college students, required skills for academic success, Jefferson College resources, and essential college/workplace issues such as time management, decision making, and goal setting. Students cannot apply both COL100 and COL101 toward graduation. (F, S, Su, O)
- D. Curricular alignment:
- Fulfills First Year Experience requirement.
  - Elective course applies toward all degrees and certificates.

### II. EXPECTED LEARNING OUTCOMES/CORRESPONDING ASSESSMENT MEASURES

| Expected Learning Outcome   | Assessment Measures  |
|---|--|
| Describe the purpose and value of a college education   | Class discussion<br>Final essay  |
| Demonstrate behaviors and attitudes expected of college students by college instructors   | Planner assignment<br>Class participation<br>Future Focus Plan<br>In-class activities    |
| Apply required skills for academic success such as note-taking, time management, research, test-taking strategies, and technological literacy likely to improve personal success in college | Library assignment<br>Library quiz<br>Future Focus Plan<br>In-class activities           |
| Select Jefferson College resources likely to improve personal success in college  | Class discussion<br>In-class activities<br>Small group presentations<br>Event reflection |
| Explain parallel college and workplace issues   | Class discussion<br>In-class activities  |

### III. OUTLINE OF TOPICS

- A. College support network & Jefferson College resources
1. Current Students tab on Jefferson College website
  2. Student tab in MyJeffco
  3. Student Handbook
  4. General Catalog

- B. Technology skills needed for college success
  - 1. Basic word processing
  - 2. MyJeffco communication
  - 3. Blackboard course pages
  - 4. Library databases
  
- C. How college works
  - 1. Degree plans
  - 2. Syllabi
  - 3. Advising
  - 4. Behavior and attitudes
  
- D. Time and energy management
  - 1. Study time expectations
  - 2. Procrastination
  
- E. Academic honesty and plagiarism
  - 1. Types of cheating
  - 2. Plagiarism
  - 3. Consequences of academic dishonesty
  - 4. Avoiding problems
  
- F. Goal setting
  - 1. Choosing a college major and career
  - 2. Intrinsic motivation
  - 3. Short term and long term goals
  
- G. Strategies for learning
  - 1. Content translation to your learning preferences
  - 2. Study techniques
  
- H. Note taking
  - 1. Engagement
  - 2. Types of listening
  - 3. Cornell method
  
- I. Studying
  - 1. Metacognition
  - 2. Intentional learning
  - 3. Margin notes
  
- J. Test taking
  - 1. Objective tests
  - 2. Subjective tests
  - 3. Test anxiety

- K. Diversity
  - 1. Emotional intelligence
  - 2. Cultural intelligence
  - 3. Managing conflict

- L. Critical thinking
  - 1. Academic argument
  - 2. Four part model

#### IV. METHODS OF INSTRUCTION

- A. Library use instruction session
- B. Lecture
- C. Discussion
- D. Collaborative learning techniques
- E. Student presentations
- F. Self-assessment instruments

#### V. REQUIRED TEXTBOOK

No textbook required

#### VI. REQUIRED MATERIAL

Jumpdrive

#### VII. SUPPLEMENTAL REFERENCES

- A. Library resources: present offerings and anticipated texts, journals, video/audio tapes, software, etc.
- B. Other

#### VIII. METHODS OF EVALUATION

- A. Participation
- B. Event or Smarter Measure reflections
- C. Library assignment & quiz

- D. Final essay
- E. Future Focus Plan
- F. Planner assignment
- G. Mid-term grade reflection
- H. Blackboard practice quiz

IX. ADA AA STATEMENT

Any student requiring special accommodations should inform the instructor and the Coordinator of Disability Support Services (TC 101; phone 636-481-3169).

X. ACADEMIC HONESTY STATEMENT

All students are responsible for complying with campus policies as stated in the Student Handbook (see College website, <http://www.jeffco.edu>).

XI. OUTSIDE OF CLASS ACADEMICALLY RELATED ACTIVITIES

The U.S. Department of Education mandates that students be made aware of expectations regarding coursework to be completed outside the classroom. Students are expected to spend substantial time outside of class meetings engaging in academically related activities such as reading, studying, and completing assignments. Specifically, time spent on academically related activities outside of class combined with time spent in class meetings is expected to be a minimum of 37.5 hours over the duration of the term for each credit hour.

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