

Faculty Senate Executive Council

MEETING MINUTES

February 9, 2018

FA 107

Members Present: Vivian AuBuchon (President), Chris Otto (Vice President), Robin Duntze, Teresa Schwartz, Sheba Nitsch, Mary Baricevic, Holly Lincoln, Bill Kaune, Cindy Rossi, Susan Todd, Patty McDonald, Shirley Davenport

Members Absent:

EXPECTED OUTCOMES OF MEETING:

| Agenda Item | Discussion | Action Item/ Person(s) Responsible (If applicable) | Timeline/ Deadline |
|---|---|---|-----------------------|
| Call to Order | The meeting was called to order at 2:30 p.m. by President Vivian AuBuchon. | | |
| Approval of Minutes | A motion to approve the minutes of January 19, 2018, was made by Bill Kaune, second by Chris Otto. Motion carried. | | |
| Administration Liaison Shirley Davenport | Core 42 Update – Biggest concern is Humanities; it went from 42 course offerings to 11. Caron Daugherty has asked for clarification as to why no Jefferson College literature classes were included on the approved list. Also, Zoology and Botany are still under review. Enrollment continues to lag below recent trends. | | |
| JCNEA Representative Robin Duntze | Negotiation session scheduled for February 22 at 3:30. There will be openings on the executive council for next fall. | | |
| Classified Staff Teresa Schwartz | The Classified Staff Compensation Study is in a draft, preliminary status. The completed report will contain a staff classification evaluation and then the compensation study using “market comparisons.” | | |
| Certified Staff Holly Lincoln | 64 students responded to a survey distributed to gauge interest in the proposed food pantry. 96% of respondents reported they would use the food pantry. 60% of those surveyed knew someone or themselves had experienced food insecurity. It was also reported that our students’ needs went beyond food and included drinks, baby formula, and baby food. | | |

EXPECTED OUTCOMES OF MEETING:

| Agenda Item | Discussion | Action Item/ Person(s) Responsible (If applicable) | Timeline/ Deadline |
|--|---|---|-------------------------------|
| Curriculum Committee Bill Kaune | The committee has noticed several syllabi that need to be updated and edited. Minor changes needed to standardize syllabi do not need curriculum committee approval. | | |
| Miscellaneous | Arnold testing center needs an overnight drop box to accommodate early morning classes. A request was sent to Roger Barrentine to post the Budget Forum on Vimeo. Faculty were encouraged to respond to the new student withdrawal form. Next meeting is March 8 th . | | |
| Adjournment | A motion to adjourn was made by Bill Kaune, second by Chris Otto. The meeting adjourned at 4:30 p.m. | | |

Respectfully submitted,
Chris Otto
Faculty Senate Vice President