

**Faculty Senate Executive Council  
Meeting of November 18, 2016**

Present: Earl Neal, Bill Kaune, Sheba Nitsch, Robin Duntze, Vivian AuBuchon, Patty McDaniel, Suzie Welch, Louise Jadwisiak, Chris Otto, Sara Denny, Holly Lincoln, Rebecca Ellison, Caron Daugherty

Absent: Doug Hale

- I. Call to Order at 2:33 pm by Earl Neal, President.
- II. Minutes – Minutes from October will be emailed to Executive Council members for approval.
- III. Reports from Guests:

**GUEST: Caron Daugherty**

- (1) Updates on Senate Bill 997.
- (2) Solar Eclipse Committee: A proposal with recommendations has been made for Monday (first day of class) to have 8 and 9 am meet/ 10, 11, 12, 1 and 2 – converted to online or canceled. Might designate specific parking lot for those students and faculty for that day. All offices on campus would be closed from 10:30 – 1:30 pm. Expectation will be staff would be working – tables, helping students, etc. All classes 3pm and later would meet that day. No ATS classes that day. Some high schools are meeting; some are not. Would apply to all locations (Hillsboro, Arnold, and Imperial).

**QUESTIONS:**

Question: Are we anticipating opening the campus to general public? Do you have to get a ticket?

Answer: May end up doing that. Buildings would be closed except for restroom access. We are hoping to get Port-a-Potties.

\*\*In AS faculty meeting it was unanimous to cancel all day classes to make it an all day celebration. Night classes would meet.

Response: Then does it become one of the President's discretionary days? We are facing some challenges.

\*\*Wouldn't there be challenges with traffic? It could be a problem for students getting to those classes at 8 and 9 if we plan to have those.

Some possible solutions:

Could it be treated as a snow day?

Many think ticket idea is a good one.

(3) Diversity Sub-committee update: There is a draft of a diversity statement; it will be sent to us. Has not been approved or vetted yet. Will be a request at some point to add the statement to syllabi (FYI). (Maybe create a link that would contain all the various statements that are included in syllabi.)

(4) Accuplacer has begun. Nov 7<sup>th</sup> fully started for testing. COMPASS will be fully over November 30<sup>th</sup>.

(5) Ad Astra – scheduling software package – IT component has been built. Probably see it implemented in the scheduling process in 2017/2018 academic year.

(6) Budget and Position requests update: In the process of building a spreadsheet of the requests; no discussions have been held. In regard to the budget, charge from Board to balance the budget. We are \$500,000 in the red this year. Should not be any reason a retired position would not be filled.

(7) Interested in sharing with people and getting feedback on the idea of advocating for a person dedicated to data needs for instruction/faculty -- 3 data people dedicated to Student Services, but not one for instruction.

Could that help with multi-section assessment? YES

(8) Capital Projects update – Field House, Theatre Seating, Nursing Sim Lab, Childcare Center – will move forward

### **GUEST: Jim Reeves**

Latest Task Force – discussion, feedback, and update

- Contacted to facilitate Town Hall meeting
- Has been asked to facilitate next steps to follow up to Town Hall
- Have met with a group as a kickoff
- Have outlined what his vision is for this
- Going to tackle those low areas first
- Set up a task force here – organic – people aren't choosing who will serve – like for it to be representative – faculty, classified, certified, administration
- How do we build a committee that represents those four groups and that is fair? Much of the design is up to each of the groups. His job is to facilitate.
- Envision task force:
  - Phase One: Assessment/Diagnostic Phase (look at survey results, identify low areas, what's underneath those numbers?) How do we tackle these issues? Where do we find the information? His job is to talk to people who may not feel comfortable talking in front of admin or anyone else. Offer confidentiality as well. Work with everyone on Task Force to come up with Diagnostic Report.
  - Phase Two: What do we do about it? Develop solutions.
  - Phase Three: Implementation
  - Phase Four: Follow-Up
- Looking for 20 – 25 people for the Task Force – 8 from faculty
- Representative of Faculty, departments/divisions, tenured/non-tenured
- Questions?

- Q: Number of meetings? A: minimum of one per month – will be giving “assignments” – info to find out – may have communication between meetings with groups if necessary.
- Q: Composition of task force – what if the type of faculty, staff, etc don’t volunteer? A: It would be great if we could have a variety because of credibility of this task force so that it is truly representative. Another alternative: Just try to make it as representative as possible. Because no matter what, he’s going to talk to them (on task force or not).
- Q: Is the implication that we then lose credibility? (if we don’t have non-tenured on the committee) A: It is a concern.
- Q: We’ve heard for years that it is only a few faculty, a few vocal faculty...and then we find it is staff too and more faculty...resent that idea, that it is only a few disgruntled faculty. The data does not bear that out. A: I want to address that issue. Part of what we are building is a task force that is credible in that sense. If there is a perception about the vocal faculty...if we can have the conversations with those non-tenured and others...show that it isn’t just a few disgruntled faculty. Need to address that perception that this low score comes from a small group. Faculty: Data shows there is more participation so it doesn’t bear it out.
- Forcing everyone to have conversations.
- Hoping to start right before the holidays for first meeting.

#### IV. Reports from Liaisons

##### A. Holly Lincoln – Certified Liaison

- Management Development Series – meet once a month – topics about Banner, budgeting, Assessment Committee, etc. Have taken Strengths Quest.

##### B. Sara Denny – Classified Liaison

- Dealing with Department of Labor – some being transitioned to non-exempt as of December 1<sup>st</sup>. Classification Study too – lots of concerns about this.
- Classified Staff online feedback form – if they are having concerns

#### V. Old Business

None

#### VI. New Business

A. Robin Duntze – use of outside mediator for Task Force – no consultation about it. JCNEA requested a co-mediator that is chosen by Faculty. Would Faculty Senate like to go in on this one? If we could formally agree on this issue (hiring from the Town Hall, getting a co-mediator), it could help, make us stronger.

Co-mediator more likely to get non-tenured faculty to open up/be more comfortable

NEA rep would be willing to serve.

Come up with a letter that has rationale as to why we would like this

Chris Otto – motion – support JCNEA’s request for co-mediator; second Bill Kaune. Motion carried. Robin and Rebecca will work on joint letter.

B. Current volunteers for task force: Vivian AuBuchon, Dora Mitchell, Robin Duntze, Bill Kaune, and Scott Holzer. Have some other names to contact.

VII. Miscellaneous

None

VIII. Adjournment

A motion to adjourn was made by Bill Kaune; second by Vivian AuBuchon. Meeting adjourned at 4:10 pm.

Minutes compiled by Rebecca Ellison, Past President