

Faculty Senate Executive Council
April 8th, 2016
Minutes – Final Draft

Present: Vivian AuBuchon, Patty McDaniel, Sheba Nitsch, Earl Neal, Robin Duntze, Lisa Pritchard, Rebecca Ellison, Scott Cazadd, Suzie Welch, Caron Daugherty, Sara Denny, Amy Kausler, Douglas Hale, Bill Kaun, Lisa Pavia-Higel, Scott Holzer, Rob Rodden, Chuck Nitsch, Gary Boyher

I. Call to Order

Rebecca Ellison called the meeting to order at 2:34 p.m.

II. Minutes of March 4th, 2016 Meeting

Earl Neal motioned to approve the minutes of the March 4th, 2016 meeting. Bill Kaune seconded. There was no further discussion and minutes were approved.

III. Reports from Guests and Liaisons

From Caron Daugherty, Vice President of Instruction:

A. Personal Time/Discretionary Use

Discussion ensued regarding the use of 4 hours versus 8 hours of personal time, including supervisors determining “discretionary” use of time.

B. Instructional Safety Team

The Instructional Safety Team met this week. Additional opportunities for trainings will take place during Orientation Week and during the October Faculty Office Day. On April 21st the planning session will take place for the Adjunct Professional Day. Earl Neal shared that a mock incident training session will take place on campus next week on Wednesday, April 13th. Steps have been taken to ensure minimal disruption on campus during the training.

C. Campus Safety

Caron Daugherty shared that Dale Richardson will have magnetic strips for doors available by next week to be shared amongst faculty members. Also, Senate Bill 731 would repeal Conceal and Carry on campus. Four states have Conceal and Carry on college campuses. At this time legislation is in at least 14 states.

From Scott Cazadd, Curriculum Committee:

A. Class and Program Changes

Classes that are no longer offered, including ETC 101 and ETC 133 will be removed from the course catalogue. The Math program will offer a one time course MTH168, a Statistics course to be offered for Business majors. The Vet Tech program may make some changes to the course offerings in the future.

B. Policies and Procedures

Work is continuing on the policy and procedures for the Curriculum Committee.

From Robin Duntze, JCNEA

A. Ballot

There is still an open spot on the ballot for the Vice President/President Elect and for Health Occupations Representative.

From Lisa Pritchard, liaison for Certified Staff:

A. Training

Certified Staff met and have opted to participate in a Banner training.

From Sara Denny, Liaison for Classified Staff:

A. Employee Benefits

The tuition waiver is being discussed. Darryl Gebhaur will bring this issue to the team.

B. Classified Staff Retreat

A retreat is being requested for June to discuss the questions discussed by Faculty during In-service Day and to discuss the mission of Classified staff.

C. Salary Study

A discussion about the schools to be used for the salary study was brought up. The questions will be asked at the April 11th meeting.

IV. Old Business

A. Inclement Weather Statement

Faculty are comfortable in providing their own inclement weather statements on course syllabi and are not interested at this time in adopting a standardized statement.

V. New Business

A. Policy/Procedure Discussion

Patty McDaniel shared that some information collected electronically amongst the campus community is recorded in an anonymous manner, and that as professionals our comments should be transparent. Lisa Pritchard added that surveys should not be allowed to solicit personal attacks; conversation ensued about the possibility of updating our policy so that anonymous communication is not allowed. It has been noticed as documents have been reviewed for HLC that we have a few oblique references to scholarly communication and faculty feedback in our current policy.

Caron Daugherty would like for us to move forward and explore how policy changes can be addressed and professional communication be promoted.

B. Subcommittee/Task Force Meeting Times

Faculty presence at the Library meeting has not been strong due to conflicts of meetings with scheduled class times. The Library Renovations Committee meeting was scheduled without consultation of faculty schedules. Rebecca Ellison shared that it is important for faculty to be included in the decisions that are made by members of these committees.

C. Campus Enrollment Event

Amy Kausler shared that several faculty members are asking about the theme of the upcoming “The Price is Right” campus enrollment promotional event. Some are wondering if this theme will be the campus trademark/moniker in the future? The importance of showcasing and promoting all of the positive aspects of our institution including academics was discussed.

D. Faculty Evaluation Form

The committee to review the new faculty evaluation form will meet in the near future.

- VI. A motion to adjourn was made by Patty McDaniel, second by Earl Neal. Motion carried. Meeting adjourned at 4:38 p.m.

Respectfully submitted by:

Amy Kausler, Secretary
Faculty Senate Executive Council