

Advising Guide Information for Jefferson College Business Administration Students

If you are interested in earning a bachelor of science degree in business administration at a four-year college or university, please read the following information and review the advising guide.

1. What is the advising guide and how does it differ from Jefferson College's associate of arts degree plan?

The advising guide includes all requirements necessary to earn an associate of arts degree from Jefferson College, with a focus on courses that are generally required by Missouri's four-year colleges and universities for a bachelor of science in business administration.

2. If I have already adopted Jefferson College's associate of arts degree plan, am I required to begin following the advising guide?

No, if you are nearing the completion of your associate of arts degree program at Jefferson College, you need to decide whether the advising guide is suitable for you. Note: Most of the differences between the advising guide and the associate of arts degree plan relate to elective course work. Please be aware that if your elective credits do not include all of the business courses listed in the business core section of the advising guide, the time and course work required to complete your bachelor's degree in business administration may be increased. If you decide to take more than 62 credit hours, first check with your transfer institution regarding the maximum number of Jefferson College credit hours that will count towards your bachelor's degree.

3. What are the benefits of adopting the attached advising guide?

- The advising guide represents the most efficient way to earn a bachelor of science in business administration from a four-year college or university and will help ensure that you enter your four-year college or university as a junior.
- The advising guide communicates to four-year colleges and universities that you are serious about earning a bachelor of science in business administration and may increase your scholarship offers from these transfer institutions.
- The advising guide satisfies all requirements for an associate of arts degree from Jefferson College and can be completed in the same amount of time and with the same number of credit hours (i.e., 62 credit hours).

Resources on career opportunities and employment projections are available in Enrollment Services, located on the main floor of the Student Center.

Additional information regarding career opportunities and employment projections can be found in the Occupational Outlook Handbook published by the U.S. Bureau of Labor Statistics.