

International Student Transfer Form

Instructions to the Student:

Before processing the forms necessary for a student to transfer to another school, immigration regulations require a Designated School Official (DSO) at the proposed school to determine whether or not an applicant is in status at their current school.

Please sign and date this form in **Section 1: Student Release**. This gives the DSO at your current institution permission to provide Jefferson College with this information confidentially.

Give this signed form to your current DSO. Inform your DSO of your intent to transfer to Jefferson College. Ask the DSO to complete Section II: Transfer Recommendation. Ask your DSO to return the form directly to the Office of Admissions at Jefferson College so that the transfer procedures can be initiated.

Section I: Student Release		
By my signature below, I give permission for my current Designated School Official to provide the information requested to Jefferson College and release my right to access of this information.		
Student's Name (please print)	Student's signature	Date

**Section II: Transfer Recommendation
(To Be Completed by the DSO)**

All information on this form will remain confidential and be used only in conjunction with the student's application for admission to Jefferson College.

Visa type _____ Admission Number (I-94) _____ SEVIS Number _____

Dates of attendance at your institution: From _____ To _____ SEVIS Release Date _____

Was this student enrolled in an English Language program? Yes ___ - Level Completed _____ No ___

Is this student in status and in good standing with your institution? Yes ___ No ___ If no, please explain:

To the best of your knowledge, has this student settled all financial obligations to your institution? Yes ___ No ___
If no, please explain: _____

Name of Designated School Official (please print) Title Telephone Number

Signature of Designated School Official Date