

Safety/Emergency Preparedness

For emergencies that occur in Viking Woods, call 911 or 636-481-3500 to notify the Campus Police Department.

EARTHQUAKE

Inside:

- STAY INSIDE. Do not run outside.
- Take cover underneath a desk or table, protecting your head and neck.
- Stay away from windows and objects that could fall on you.
- Help direct persons with special needs, if safe to do so.
- Persons with wheelchairs should lock brakes.

Outside:

- Run to an area away from trees, buildings, walls, and power lines.
- Drop to your knees and get into a fetal position.
- Close your eyes and cross your arms over the back of your neck for protection.
- Stay in a fetal position until the shaking stops.

After all shaking has subsided:

- Do not use regular or cellular telephones EXCEPT to report serious injuries.
- Assist in the building evacuation of persons with special needs, if safe to do so.
- Be prepared to evacuate if instructed to do so.
- Housing staff and JCCPD will provide instructions for immediate action by means of door-to-door alerting, vehicle loud speakers, fire alarms, and/or bull-horns.
- Do not enter any building until you have been instructed to do so by Housing staff or Campus Police.

FIRE

Discovery:

If safe to do so, use a fire extinguisher and remember P.A.S.S.

1. Pull safety pin from handle.
2. Aim at the base of the fire.
3. Squeeze the trigger.
4. Sweep from side to side at the base of the fire.
 - Residents that would like to have a demonstration or practice using a fire extinguisher should speak with the Housing Office.
 - Activate the fire alarm by pulling a red "Fire Alarm" pull station located in the building breezeways.
 - Evacuate immediately.
 - Call 911.

Evacuation:

- In advance of an emergency, determine the nearest exit to your location and the best route to follow.

- Walk, do not run. If safe to do so, assist people with special needs as indicated by that person. Notify the Housing staff, JCCPD, or fire personnel if you know or suspect someone is trapped inside a building.
- Gather at the grassy area next to the Clubhouse and behind the volleyball court.
- Housing staff will take a headcount before further instructions are given.

MEDICAL

- Call 911.
- Ask a bystander to call the RA cell phone.
- Stay calm and carefully explain the problem and exact location (i.e. 808 Mel Carnahan Drive, Apt. 811)
- Do not hang up until you are instructed to do so.
- Stay with the victim until help arrives.

POWER OUTAGE

- Remain calm.
- Do not light candles or any other types of fire hazards for lighting.
- Unplug all electrical items and turn off light switches.
- Evacuate if instructed by the Housing staff or Campus Police.
- In advance of an emergency, determine the nearest exit to your location and the best route to follow.
- Walk, do not run.
- If safe to do so, assist people with special needs as indicated by that person.
- Notify the Housing staff, Campus Police, or fire personnel if you know or suspect someone is trapped inside a building.
- Gather at the grassy area next to the Clubhouse and behind the volleyball court.
- Housing staff will take a headcount before further instructions are given.

SEVERE WEATHER

Weather is constantly monitored by Housing staff, Campus Police, and the Buildings & Grounds staff.

Watch (conditions are right):

- Continue with normal activity, but monitor the weather and be on alert should conditions change.

Thunderstorm warning (severe weather is occurring in the area):

- Remain indoors and away from windows until the severe weather passes.

Tornado warning (trained spotters have identified a tornado in the area):

- Housing staff will patrol Viking Woods and sound bullhorns to notify residents to evacuate.
- Seek shelter immediately in the Fine Arts basement, via the path behind the 400 building.
- Housing staff will take a headcount before further instructions are given.