

EXPECTED OUTCOMES OF MEETING:

Agenda Item	Discussion	Action Item/ Person(s) Responsible (If Applicable)	Timeline/ Deadline
<p>Finance & Administration</p> <p>Student Services</p> <p>Foundation</p> <p>PR/Marketing</p> <p>Human Resources</p>	<p>the applicants, 5 were out-of-state, and 2/3 were out-of-district. The program has potential to grow, but would need more space for additional animals.</p> <ul style="list-style-type: none"> • Dena is looking to hire a PT Regular position for the Employment Services office. Kristin Sherman is working from that office right now, and will be there until July 1. • Several Trade Union representatives will be on campus for tours on March 27. Dena will be visiting Wilson Manufacturing with Matt West as well. Kozeny-Wagner representatives will be visiting campus in April. <p>Daryl</p> <ul style="list-style-type: none"> • His office completed the HLC Financial input with a score of 4.35, which HLC deems “above the zone”. This score is up from 3.52 last year. • The College will be paying off Title IV fines on April 1. <p>Kim</p> <ul style="list-style-type: none"> • Club Awards night is April 16 at 6:00 p.m.; Honors Recognition is April 30 at 6:00 p.m.; Athletics Ceremony is May 1 at 6:00 p.m. • Two students from Jefferson College, Sydney Bauer and Sue Crossland, were nominated for the PTK/All-USA Academic Teams. Both will be recognized on April 24 at Stephens College in Columbia. <p>Karen</p> <ul style="list-style-type: none"> • The Foundation is working on an email follow-up to the annual appeal, which will go out this week. • Ameren representatives visited on March 15. The company is considering 17 other capital projects. Ameren would be an excellent partner if they choose the College. The representative from the High Ridge office is eager to be involved with the college; Karen will meet with her the first weekend of April. Ameren is looking for partnerships in the community and desires to build long-term relationships rather than contributions only. • Jazz & Jeans is April 13 at 6:00 p.m. <p>Roger</p> <ul style="list-style-type: none"> • JCTV staff completed two recent projects: a video introduction/interview with Officer Ryan O’Connor and his wife, which was shown at a Backstoppers event. • Prior to the Frank Wilcox Film Festival in De Soto, JCTV aired movies featuring George Wendt from Cheers, whose work and career was celebrated by the Festival. • Roger sent out a list of civic organizations to discuss at the next meeting. There are several vacancies to fill. <p>Tasha – No report.</p>		

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Additional Discussion	<p>Team discussed different spaces on campus and needs for those programs/areas including Veterinary Technology expansion, and the Fine Arts Building plans & upgrades.</p> <ul style="list-style-type: none">• Community support is critical, especially for large projects (i.e. Library).• Program growth and demand is a large part of the strategic process.• Plans for renovations and improvements should also consider ways to serve the community (spaces to rent, events that could be held on campus, etc.) <p>The Great Colleges to Work For survey has gone out to employees. Team will discuss the results when provided.</p> <p>There will be no Admin Meeting on Monday, April 1 or Monday, April 8. Ray will be out of the office on April 1; the HLC Conference is April 8.</p>		
Adjournment	<p>The meeting was adjourned at 11:10 a.m.</p> <p>The next meeting will be Tuesday, April 2 at 9:00 a.m. There will not be a Team meeting on April 9 due to the HLC Conference.</p>		

Respectfully submitted,

Miriam Rougely,

Administrative Assistant to the Vice President of Instruction