

PRESIDENT'S LEADERSHIP COUNCIL
Meeting Minutes ~ September 24, 2019

ATTENDANCE

Diane Arnzen	Ray Cummiskey	Kathy Johnston	Don Riffe	Allan Wamsley
Trish Aumann	Chris DeGeare	Holly Lincoln	Pat Shoff	Lora Warner
Roger Barrentine	Daryl Gehbauer	Dena McCaffrey	Lindsay Steighorst	Tasha Welsh
Ken Boning	Ryan Humphres	Lisa Pritchard	Lisa Vinyard	Karen Wicks
Sarah Bright	Mark Janiesch	Tamela Reaves		

CALL TO ORDER

President Cummiskey called the meeting to order at 2:32 p.m.

CELEBRATIONS/RECOGNITIONS

- Members of the Jefferson College Police Department received a Thank You and kudos from Hillsboro Chief of Police and Board of Trustees President Steve Meinberg for their volunteer work at Hillsboro Days.
- On Friday, September 20, Dr. Cummiskey and Holly Lincoln donated 845 pounds of food to the Arnold Food Pantry on behalf of Jefferson College. Most of the food was obtained during last year's Construction. Food pantries often experience a lull in donations around the end of summer and before the Boy Scouts Food Drive, so this donation was very much appreciated. The Arnold Food Pantry serves approximately 300 families.

APPROVAL OF MINUTES

Dr. Cummiskey asked for a motion to approve the August 27, 2019, meeting minutes. Roger Barrentine made a motion to approve the minutes as presented; Holly Lincoln seconded the motion. All approved.

ACTION ITEMS

None

COMMUNICATION AND FEEDBACK

[Board of Trustees Update](#) ~ Dr. Cummiskey briefly reviewed the agenda from the September 12, 2019, Board of Trustees meeting. The Board of Trustees/Faculty Meet & Greet was held prior to the meeting and was well attended.

As always, information pertaining to the Board of Trustees is always available via BoardDocs.

Committee Presentation(s)

[Institutional Committees Update](#) ~ Diane Arnzen shared highlights of the monthly Institutional Committees reports. Her complete report can be reviewed via the linked document. Dr. Cummiskey reminded the group that information received at institutional committee meetings, PLC meetings, etc. should be shared with constituents and department colleagues. As well, all committee meetings are open and anyone should feel free to attend.

Conversations have been taking place in committee meetings in regard to the impact of the Instructional Division restructure on institutional committees membership. Anyone with thoughts or feedback regarding this can provide the information to any of the committees.

Constituent Reports and Issues

Classification & Compensation Study ~ Tasha Welsh shared that the Classification & Compensation Study is now in its final phase of the appeals process. Approximately 75 appeals were received; the Task Force met on Friday, September 20, to begin reviewing these. After the Task Force has reviewed all the appeals, Tasha will review the recommendations of the Task Force.

Jefferson County Shop with a Cop ~ Don Riffe discussed the Jefferson County Shop with a Cop program, a non-profit organization established to assist under-privileged children in elementary and middle schools. Fund-raisers are held throughout the year then the children are taken shopping prior to Christmas. School district counselors are the point of contact and identify the children/families for the organization, so if you are aware of a child/children that should be considered by the organization, please contact the local school district where the child/family resides. Last year, 305 Jefferson County children were able to go shopping thanks to the Shop with a Cop organization. Tee-shirts are available for anyone interested in supporting the organization; they cost \$15 and can be purchased through Don or Denise Hawkins. Daryl Gehbauer thanked Don and all the volunteers that help with this organization.

National Coffee with a Cop Day is Wednesday, October 2, and Jefferson College Arnold is participating by hosting Coffee with a Cop, on October 2, 8:30-10:30 a.m. Coffee with a Cop Day was organized in an effort to bring police officers and the community members they serve together to discuss any topic and to have positive interactions between law enforcement agencies and the public. Flyers will be posted around Arnold campus promoting the event.

Fast Track Workforce Incentive Grant ~ Sarah Bright provided background and details in regard to the State of Missouri's new grant program, Fast Track. The program is designed as a last-pay program (paid after Pell, A+, etc.), and is designed to ensure, when combined with other governmental financial aid, that tuition and educational costs are fully covered. It is a state student financial aid loan forgiveness program that encourages Missouri adults to earn a degree or certificate and to work in Missouri following graduation. Sarah reviewed the eligibility requirements, application process, and the grant requirements, one of which is that participants have to work in Missouri for three years, full-time, in the area of study. If all requirements of the grant are not fulfilled, the grant becomes a private student loan through the Missouri Department of Education. The Financial Aid Office has developed a Fast Track website for students to utilize. For more information, please contact Sarah Bright.

Welcome Week & First Year Experience ~ Lora Warner and Tamela Reaves reviewed the planning of and outcomes of Welcome Week, which included the following:

- Sidewalk greeters ("Welcome Crew") were utilized.
- Daily events were scheduled, promoted via social media, and included contests and give-aways.
- The Library hosted events for the students, and the Viking Café held daily specials.
- Arnold and Imperial were included in several of the daily events.

In regard to the First Year Experience Subcommittee, Tamela Reaves shared the definition, outcomes, outreach, and timeline of the Subcommittee. Anyone interested in getting involved in the First Year Experience Subcommittee should contact Tamela Reaves or Lora Warner.

COMMENTS / DISCUSSION / INFORMATION ITEMS

None

NEXT MEETING DATE

October 29, 2019

Respectfully submitted,

Lisa Vinyard
Executive Assistant to the President