

FACULTY SENATE EXECUTIVE COUNCIL
MEETING MINUTES
September 18, 2020
Virtual Meeting

Executive Council Members Present: Tim Boehme, Ken Boning, Jim Bringer, Joe Candela, Chris DeGeare, Lisa Ebert, Rebecca Ellison, Stephanie Grubb, Kathy Johnson, Bill Kaune, Terry Kite, Laura McClosky, Bridget Webb.

Guests: Many extra faculty attended as a result of our extending the virtual invitation to all.

Members Absent: Joel Venderheyden

EXPECTED OUTCOMES OF MEETING:			
Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
Call to Order	Meeting was called to order at 2:03 p.m. by Ken Boning.		
Approval of Minutes	Motion to approve the minutes of August 12, 2020, made by Bill Kaune, second by Jim Bringer. Motion carried.		
Guest:			
Chris DeGeare, Administrative Liaison	Chris DeGeare shared access to Instructional Division Meetings drive.		
Rebecca Ellison, JCNEA Representative	There will be a meeting next Friday of the Executive Council. Email Rebecca with any questions for the meeting. A negotiation team is being assembled.		
Laura McClusky, Classified Staff Liaison	Laura will be replacing Teresa Schwartz as our Classified Staff Liaison due to Teresa's title change. Nothing to report. Classified Staff haven't met.		
Terry Kite, Certified Staff Liaison	Certified Staff met in early September. They approved a charge with Certified Staff. They discussed Viking Vault and new efforts for it involving constituent groups involvement.		
Bridget Webb, Curriculum Committee	Curriculum Committee has a new Co-Chair, Josh Heter, Regular duties like deactivations, degree plan changes, etc.		

EXPECTED OUTCOMES OF MEETING:			
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	Standardized terminology for various documents (syllabi, schedules, etc.) will be shared in next month or two. Amy Kausler has been working on the transcription of service learning courses.		
Old Business	All agreed with the plan that going forward, monthly meetings will be offered both face to face and virtual, but virtual-only may continue through spring.		
New Business	<ol style="list-style-type: none"> 1. Responses from questions for Dena were presented in a slide show. Ken will post these on the shared drive. 2. Dena McCafferty is creating a web page where communication will go in response to requests for ease of access to documents. 3. Professional expectations/equity for faculty on number of committees, task forces, etc. was discussed. How to get more faculty to commit? Are there too many committees? Virtual meetings help. Discussion to continue in October. 4. Faculty Representatives for President's Extended Cabinet needed. Ken is one. Bridget Webb volunteered (School of Science & Health) and Jo Candela volunteered (School of Math, Physics, and Technology). Still need Humanities rep. 5. All-Faculty access to Faculty Senate files established. It was agreed that video recordings and chat transcripts of the Faculty Senate Executive Council meetings will remain posted on the shared drive until the next meeting takes place. 		
Miscellaneous	<p>Someone asked why Assistant Deans aren't called Administrators. Chris DeGeare explained that our six are under an Administrator Contract which involves higher responsibility. Asst. Deans are Certified Staff.</p> <p>Next meeting will be October 9th.</p>		
Adjournment	Motion to have adjourn made by Kathy Johnson; second made by Bridget Webb. Meeting adjourned at 2:49 p.m.		

Respectfully submitted,
Lisa Ebert
Secretary, Faculty Senate Executive Council