

FACULTY SENATE EXECUTIVE COUNCIL
MEETING MINUTES
August 12, 2020
Virtual Meeting

Members Present: Tim Boehme, Ken Boning, Jim Bringer, Joe Candela, Chris DeGeare, Lisa Ebert, Rebecca Ellison, Stephanie Grubb, Kathy Johnson, Bill Kaune, Terry Kite, Teresa Schwartz, Joel Vanderheyden, Bridget Webb.

Guests: Garrett Miller

Members Absent:

EXPECTED OUTCOMES OF MEETING:			
Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
Call to Order	Meeting was called to order at 11:03 a.m. by Ken Boning.		
Approval of Minutes	Motion to approve the minutes of April 17, 2020, made by Jim Bringer, second by Kathy Johnson. Motion carried.		
Guest: Garrett Miller			
Chris DeGeare, Administrative Liaison	Chris has been all over campus and saw how everyone stepped up and worked hard to prepare for our re-opening. He appreciates the help from those who were off-contract. Please let him know if we need anything.		
Rebecca Ellison, JCNEA Representative	Rebecca is the current president. There will be no JCNEA luncheon during in-service week due to Covid-19, but a Google meet link was sent to all for an 11:30 meeting.		
Teresa Schwartz, Classified Staff Liaison	<ol style="list-style-type: none"> 1. She welcomed us back and said classified staff has been working hard all summer in various formats. 2. Enrollments are still happening. We are down 17% which is actually good compared to earlier in the summer. Students are snatching up advisor appointments. 3. Project Success has been funded for five more years. 4. Staff will be having two forums during in-service week. Will report next time. 		
Terry Kite, Certified Staff Liaison	Certified Staff is scheduled to meet on the upcoming Thursday afternoon.		

EXPECTED OUTCOMES OF MEETING:			
Agenda Item	Discussion	Action Item/ Person(s) Responsible (If applicable)	Timeline/ Deadline
Bridget Webb, Curriculum Committee	Curriculum Committee last met in April, and they will meet in August. They'll be working on standardized terminology for various documents. Will share when ready.		
Old Business	<ol style="list-style-type: none"> 1. Chris DeGeare explained that CICC works on committee restructuring, processes, functionality, communication. They offered representative spots and would like a Faculty Senate rep. 2. Officer elections were held. Everyone was voted in. 		
New Business	<ol style="list-style-type: none"> 1. Going forward, monthly meetings will be offered both face to face and virtual, but virtual-only may continue through spring. 2. Faculty Forum Agenda topics. 		
Miscellaneous	<p>Chris DeGeare solicited any additional questions regarding Covid-19 structure.</p> <ol style="list-style-type: none"> 1. Stephanie Grubb asked about student attendance while quarantining. 2. Joel Vanderheyden asked if we're expected to livestream, and Chris DeGeare said at our discretion. 3. Tim Boehme asked about teacher quarantine or illness. Chris said if a teacher is well enough to teach, do it online. If too sick, it's simply a canceled class/absence. 4. Stephanie asked if we get a respondus lockdown. Virtual test referrals go to the test center. Anastasia L. can help with respondus in a Blackboard shell. 		
Adjournment	Motion to have adjourn made by Kathy Johnson; second made by Joel Vanderheydn. Meeting adjourned at 11:48 p.m.		

Respectfully submitted,
 Lisa Ebert
 Secretary, Faculty Senate Executive Council