

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
September 11, 2014
(648th Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, September 11, 2014, at 5:30 p.m. in the Admin Board Room on the Hillsboro Campus. The meeting was called to order by Board President Meinberg.

Roll Call/Attendance

Members present:

Mr. Davis
Mr. Engelbach
Mr. Winkelman
Board President Meinberg

It was noted that Mrs. Hargis and Mr. Scaggs were excused.

Public Communication

No one asked to speak to the Board.

Public Hearing on Tax Rate

A tax hearing was held for the public with no discussion or opposition from the public. Motion was made by Mr. Engelbach to close the hearing and the motion was seconded by Mr. Winkelman. All members present voted in favor of the motion and the hearing was closed.

Jefferson College Foundation Report

Tom Burke reported on the following:

1. The Annual Golf Tournament is scheduled for September 22 at Fox Run. Sponsorships have tripled over last year; there are still spots available for anyone wanting to sign up.
2. An invitation was extended to the Board of Trustees to attend Foundation meetings.

President's Report

Faculty/Staff Reception

President Cummiskey thanked all faculty and staff attending the Board of Trustees Meet and Greet prior to tonight's meeting; he also thanked the Board members who were able to attend.

Kudos

President Cummiskey thanked those who assisted when a fire in the library's HVAC unit was discovered. Quick action by everyone prevented the situation from becoming much worse had it not been noticed by our campus Police Officers Mitchell Kohlberg and Andrew Kitchell. Catching this before the smoke had time to do considerable damage and alerting B&G not only saved the College a tremendous amount of money, but, more importantly, allowed us to get a team in to assess and clean up the damage so that the library was able to open on Tuesday for our students with no downtime. Thanks also to Ed and his team for getting the restoration team out here as quickly as he did. Again, this shows great cooperation and teamwork between two departments.

Lisa Pavia-Higel, Assistant Professor of Communication, had an article published in the August 18th issue of *Faculty Focus*, an online teaching journal. Lisa's article is titled "Using 'Mulligans' to Enhance Student Participation and Reduce Test Anxiety, where she describes her innovative

approaches to improving teaching and learning, and we are proud that she represents educational excellence at Jefferson College.

Veto Session

This week is/was the Veto Session for the Missouri Legislature. As expected the Legislature considered overriding most of the Governor's vetos from the end of session last May; unfortunately, the 6 million in Equity funding the Legislature budgeted for community colleges and vetoed by the Governor was not considered. On Wednesday, the legislature overrode 47 of the governor's budget line item vetoes and another 10 non-budget bills and more was done today. The question now is what impact the veto overrides will have on the state budget.

Board Retreat

Every year we have a Fall retreat, and President Cumiskey has been working on the details for the upcoming retreat. Dr. Gary Davis has been invited to come back and follow up on his session with the Board from a couple of years ago. We are scheduled to hold our Retreat on Wednesday, October 29 in the early evening. Because Dr. Davis will be presenting at another workshop that day, we will hold the Retreat at the Arnold Campus. President Cumiskey had a book for board members from Dr. Davis that will be part of the seminar.

ATS Dinner

Next month we will hold a dinner prior to the Board meeting put on by the ATS students, and I will get information out to you prior to our meeting.

Completion Academy

Dr. Selsor and several faculty and staff spent today in Columbia attending the follow up session for the Missouri Completion Academy, which is why she is unable to be with us this evening.

Approval of Warrants

Motion was presented by Mr. Davis and seconded by Mr. Winkelman to approve the warrants. All members in attendance approved.

Adoption/Approval of Consent Agenda

Motion to adopt the Consent Agenda was presented by Mr. Winkelman and seconded by Mr. Davis. All members present voted to adopt the consent agenda.

Motion was presented by Mr. Winkelman to approve the Consent Agenda. The motion was seconded by Mr. Davis. Board President Meinberg, hearing affirmative votes from all members, declared the motion carried and the following Consent Agenda items approved:

Minutes of August 13, 2014

Financial statements dated August 31, 2014

Additional Credit Course Offerings & Teaching Assignments – Fall 2014

New Business

Setting of Tax Levy for Tax Year 2014

With the public hearing being held earlier in the evening, and no opposition being heard, the Board was asked to officially establish the 2014 tax rate.

Motion was presented by Mr. Winkelman to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that in accordance with Section 67.110 RSMo, an annual tax levy for the operation of the College be established for the 2014 calendar year on each \$100 of assessed valuation of property within the District that will not exceed the lesser of the following rates, or the rates certified by the State Auditor's office:

General & Plant	29.36¢
Capital Projects	<u>5.00¢</u>
Total	34.36

The motion was seconded by Mr. Engelbach. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

Revision of Board Policies II-001 and VII-012 and Procedures II-001.2, II-001.5 and VII-012 (first reading)

These policies/procedures have been revised to reflect changes that were agreed upon during the 2013-2014 BAT-FAT negotiations. The Board will be asked to approve these changes in October.

Purchase of Anatomage Table – Health Occupation Program

The Anatomage Table including application software is a brand new technology educational tool that will increase the interactivity and student engagement within the health occupation program courses. The Anatomage Table will be incorporated within course curriculum for improved student performance through interactive demonstration and formative assessment of student content mastery.

Purchase of the Anatomage Table with the application software is through the generosity of Jefferson Memorial Community Foundation.

Anatomage, Inc. is the manufacturer and sole exclusive distributor for the Anatomage Table and application software.

It is recommended that the Anatomage Table and application software be purchased in the amount of \$80,055 from Anatomage, Inc. of San Jose, California.

Motion was presented by Mr. Engelbach to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to purchase the Anatomage Table with application software from Anatomage, Inc. of San Jose, California, in the amount of \$80,055.

The motion was seconded by Mr. Winkelman. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

Purchase of Mill – Computer Integrated Manufacturing

In an effort to provide the institutional strategic aims for the Computer Integrated Manufacturing program, we are requesting the purchase of the BenchMill 6000 tabletop mill and software.

The tabletop mill and software will fill the need to provide additional capacity for more hands-on experience by the students as well as enable the department to take off-site for training purposes

and for demonstration purposes to recruit potential students for the Computer Integrated Manufacturing program.

In addition, this mill and software are the same equipment used in the Skills USA event for the CNC competition and would potentially enable us to hold the competition on the Hillsboro campus.

Intellitek of Manchester, New Hampshire, is the manufacturer and sole source for the BenchMill 6000 mill and software.

It is recommended that the BenchMill 6000 tabletop mill and software be purchased in the amount of \$29,460.25 from Intellitek of Manchester, New Hampshire.

Enhancement Grant funds will be pay 75% and Plant funds will pay 25% for this purchase.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to purchase the BenchMill 6000 tabletop mill and software from Intellitek of Manchester, New Hampshire, in the amount of \$29,460.25.

The motion was seconded by Mr. Winkelman. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried and the resolution approved.

Purchase of Lathe – Computer Integrated Manufacturing

In an effort to provide the institutional strategic aims for the Computer Integrated Manufacturing program, we are requesting the purchase of the BenchTurn 7000 tabletop lathe and software.

The tabletop lathe and software will fill the need to provide additional capacity for more hands-on experience by the students as well as enable the department to take off-site for training purposes and for demonstration purposes to recruit potential students for the Computer Integrated Manufacturing program.

In addition, this lathe and software are the same equipment used in the Skills USA event for the CNC competition and would potentially enable us to hold the competition on the Hillsboro campus.

Intellitek of Manchester, New Hampshire, is the manufacturer and sole source for the BenchTurn 7000 lathe and software.

It is recommended that the BenchTurn 7000 tabletop lathe and software be purchased in the amount of \$25,679.25 from Intellitek of Manchester, New Hampshire.

Enhancement Grant funds will pay 75% and Plant funds will pay 25% for this purchase.

Motion was presented by Mr. Winkelman for approval of the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to purchase the BenchTurn 7000 tabletop lathe and software from Intellitek of Manchester, New Hampshire, in the amount of \$25,679.25.

The motion was seconded by Mr. Engelbach. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried.

Purchase of Mastercam Software – Computer Integrated Manufacturing

In an effort to provide the institutional strategic aims for the Computer Integrated Manufacturing program, we are requesting the purchase of MasterCam software.

The Computer Integrated Manufacturing program requires continual updated software technology to reflect current industry practices. MasterCam is the industry standard in computer-aided design and manufacturing software. Students will benefit from using the same software in class they will be using on the job, thus increasing employability.

DEPCO, LLC of Pittsburg, Kansas, is the sole educational reseller for Mastercam software for the region.

It is recommended that the MasterCam software be purchased in the amount of \$19,800 from DEPCO, LLC of Pittsburg, Kansas.

Enhancement Grant funds will pay 50% and Plant funds will pay 50% for this purchase.

Motion was presented by Mr. Winkelman to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to purchase the MasterCam software from DEPCO, LLC of Pittsburg, Kansas in the amount of \$19,800.

The motion was seconded by Mr. Davis. Board President Meinberg, hearing affirmative votes from all members present, declared the motion carried.

Adjournment

There being nothing further, the meeting adjourned.