

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
April 11, 2013
(631st Meeting)

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, April 11, 2013, at 6:30 p.m. in the Administration Board Room on the Hillsboro campus. The meeting was called to order by Board President Hargis.

Roll Call/Attendance

Members Present: Mr. Gary Davis
Mr. George Engelbach
Mr. Steve Meinberg
Mr. Ron Scaggs
Mr. John Winkelman
Board President Krystal Hargis

Board President Hargis noted that all trustees were present.

Also present: College President Ray Cumiskey
Administrators
Members of the Faculty and Staff

Public Communication

No one asked to speak to the Board.

Certification of Election Results

The April 2 trustee election results were certified to the Board by the election authorities in Jefferson, St. Francois and Ste. Genevieve counties. Upon examination of the reports, the Board found the following vote totals:

<u>Candidate</u>	<u>Jefferson County</u>	<u>St. Francois County</u>	<u>Ste. Genevieve County</u>	<u>Total</u>
Krystal L. Hargis	8018	0	0	8018
Ronald Scaggs	7373	0	0	7373
Avery A. Fortenberry	5688	0	0	5688

The motion to adopt the following resolutions was presented by Mr. Winkelman.

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the certification reports of the election authorities of Jefferson, St. Francois, and Ste. Genevieve counties, having been presented for examination by the Trustees, be adopted as the official results of the Board of Trustees Election held on April 2, 2013.

BE IT FURTHER RESOLVED that the Secretary of the Board issue a Certificate of Election to the successful candidates; and that, after subscribing to the Oath of Office, they be seated as duly elected members of the Board.

The motion to adopt the foregoing resolution was seconded by Mr. Engelbach. The motion having received the affirmative votes of all members present, Board President Hargis declared the motion carried and the resolution duly adopted.

Administering the Oath of Office

In accordance with Missouri Statutes, the following Oath of Office was administered by the Vice President of the Board and was taken and subscribed to by Mrs. Hargis and Mr. Scaggs.

I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Missouri, and that I will faithfully and impartially discharge the duties of Trustee in and for the Community College District of Jefferson County, Missouri, to the best of my ability, according to law.

Foundation Report

Tom Burke reported on the following:

Jazz & Jeans – Saturday, April 27 - celebrating 50 years of Jefferson College
Social hour at 6; dinner at 7.

May 15 –Employee Recognition and Awards ceremony will be held at Ault House.

A Fall into the Arts event is being planned for June as a fundraising event and will be held at the Ault House.

President's Report

Congratulations were extended to Ron Scaggs and Krystal Hargis for reappointment to the Board of Trustees.

Thank You: President Cummiskey thanked our state legislators who were able to take time out of their busy schedule to join us for dinner tonight. It was reassuring to know that Jefferson College has such strong support from those who represent us in Jefferson City. ATS students who planned and prepared our meal were also thanked.

Mastodon Fair: We received a framed “thank you” gift from the organizers of the Mastodon Fair, which was held on campus here during spring break (March 11-15).

Leader Article: President Cummiskey acknowledged the generous and informational piece on the College’s fifty year anniversary that was published by the Leader last week. He also gave thanks to the generous sponsors of the publication, who made printing such a great piece possible.

Anniversary Celebration: We have been celebrating the College’s fiftieth anniversary all this week, culminating with our big event on Saturday. Roger Barrentine spoke briefly on what will take place on Saturday and invited all to attend.

Legislative Update: The Senate Appropriations committee is reviewing the House’s version of the budget and has begun to draft the Senate’s version of the state’s Fiscal Year 2014 Budget. State Budget Director Linda Luebbering released information recently that shows the state’s

fiscal picture is improving. She reported that Missouri's general revenue collections are up 8.3 % compared to last year and notes the importance of the increase in the state's income-tax collections. The Missouri State Fiscal Year 2014 Budget must be passed by the Constitutional deadline by May 10th. This deadline leaves only five weeks for the Senate Appropriations Committee to draft their budget and for a Conference Committee to work out the differences.

Higher Learning Commission Annual Conference: Several employees just returned from the Higher Learning Commission Annual Conference, where they learned more about the future of HLC Accreditation and where processes are going. Issues discussed included new quality pathways report that institutions will address in the fourth year of their 10-year accreditation cycle, as well as a more streamlined, electronic reporting process. Dr. Selsor highlighted a couple of key issues from the conference.

MCCA Annual Trustee-Administrative/Professional Conference: MCCA Annual Trustee-Administrative/Professional Conference will be held May 22nd-24th at the Lake of the Ozarks. Members interested in attending should contact Terry.

Approval of Warrants

Motion to approve: Mr. Engelbach

Second: Gary Davis

Abstentions: Mr. Meinberg abstained on check #00378496 to Windsor School District

Vote: 6-0

Passed

Adoption/Approval of Consent Agenda

Motion to adopt consent agenda: Mr. Meinberg

Second: Mr. Engelbach

Vote: 6-0

Passed

Motion to approve consent agenda: Mr. Davis

Second: Mr. Winkelman

Vote: 6-0

Passed

Old Business

Approval of Student Handbooks – Teacher Ed & Vet Tech (2nd reading)

These handbooks were presented at the March meeting for first reading.

Motion to approve: Mr. Winkelman

Second: Mr. Meinberg

Vote: 6-0

Passed

New Business

Organization of the Board

According to Board policy, officers of the Board shall be elected in April of each odd-numbered year. The President, Vice President, and Secretary shall assume office immediately. The Treasurer shall assume office at the beginning of the fiscal year (July 1). It was recommended that Terry Ponzar continue as Board Secretary and Daryl Gehbauer become Treasurer.

Motion by Mr. Scaggs to nominate Mr. Meinberg as Board president
Second: Board President Hargis
Mr. Engelbach moved to elect Mr. Meinberg as Board president by acclamation
Second: Mr. Winkelman
Vote: 5-0 (Mr. Meinberg abstained)
Passed

Motion by Mr. Scaggs to nominate Mr. Davis as vice-president
Second: Mrs. Hargis
Mr. Engelbach moved to elect Mr. Davis as vice president by acclamation
Vote: 5-0 (Mr. Davis abstained)
Passed

Motion by Mr. Davis for Terry Ponzar to continue her term for another two years as Board secretary
Second: Mr. Meinberg
Vote: 6-0
Passed

Motion by Mr. Davis to elect Daryl Gehbauer as Board treasurer
Second: Mr. Winkelman
Vote: 6-0
Passed

2013-2015 Board Officers

President: Steve Meinberg
Vice President: Gary Davis
Secretary: Terry Ponzar
Treasurer: Daryl Gehbauer

Establish Time and Place of Regular Board Meetings

Motion: Mr. Engelbach moved to continue the Board meetings at 5:30 p.m. on the second Thursday after the first Monday of each month
Second: Mrs. Hargis
Vote: 6-0
Passed

It was noted that the June, July and August meetings for 2013 would begin at 8 a.m.

First readings were held on revisions to Board Procedure V-004 – Compensatory Time & Overtime and Board Policy II-011.13 – Leaves of Absence: Vacation.

Cafeteria Sewer Line Replacement

Motion to approve: Mrs. Hargis
Second: George Engelbach
Vote 6-0
Passed

Elevator Maintenance Agreement

Motion to approve: Mr. Davis

Second: Mrs. Hargis

Vote 6-0

Passed

Field House Roof Replacement

Motion to approve: Mr. Winkelman

Second: Mrs. Hargis

Vote 6-0

Passed

Executive Session

Motion to move into executive session: Mrs. Hargis

Second: Mr. Davis

Roll call vote:

Mr. Davis Yes

Mr. Engelbach Yes

Mrs. Hargis Yes

Mr. Scaggs Yes

Mr. Winkelman Yes

President Meinberg Yes

Return to Regular Session

Motion: Mr. Winkelman

Second: Mr. Davis

Vote: 6-0

Passed – returned to regular session at 7:57 p.m.

Appointment of Full-time Nursing Faculty – Sherry Callahan

Motion to approve: Mr. Winkelman

Second: Mr. Scaggs

Vote 6-0

Passed

Appointment of Full-time Nursing Faculty – Deborah Wilke

Motion to approve: Mr. Winkelman

Second: Mr. Scaggs

Vote 6-0

Passed

Promotions in Accordance with Faculty Promotions in Academic Rank System

Motion to approve the following promotions list: Mrs. Hargis

Second: Mr. Winkelman

Vote: 6-0

Passed

Promotions 2013-2014

Ms. Deborah Allen, Level III to Level IV

Mr. David McNair, Level II to Level III

Ms. Tamela Reaves, Level II to Level III

Ms. Aida Steiger, Level I to Level II (this promotion is backdated to 2012-2013)

Granting of Tenure

Motion to grant tenure to those listed below: Mrs. Hargis (as presented on goldenrod at meeting)

Second: Mr. Winkelman

Vote: 6-0

Passed

Tenure List 2013-2014

Mr. Terry Kite

Ms. Shanie Latham

Mr. Imran Shah

Ms. Aida Steiger

Mr. Wesley Whitfield

Adjournment:

There being nothing further, the meeting adjourned at 8:05 p.m.