

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI  
February 27, 2013  
(629<sup>th</sup> Meeting)**

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, February 27, 2013, at 4:30 p.m. in the Administration Board Room on the Hillsboro campus. *It should be noted that this meeting was scheduled for February 21, and, due to inclement weather, was moved to February 27.* The meeting was called to order by Board President Hargis.

**Roll Call/Attendance**

Members present:           Mr. Gary Davis  
                                      Mr. Steve Meinberg  
                                      Mr. Ron Scaggs  
                                      Board President Krystal Hargis

Board President Hargis noted that Trustees Winkelman and Engelbach were not in attendance.

Also present:                 College President Ray Cumiskey  
                                      Administrators  
                                      Members of the Faculty and Staff  
                                      Mark Janis from Daniel Jones & Associates (Auditors)

**Public Communication**

No one signed up in advance to speak before the Board.

**Auditor's Report**

Mr. Mark Janis, of Daniel Jones & Associates, gave a brief presentation regarding the audit reports, stating that both the College and Foundation again received unqualified opinions.

**Approval of Warrants**

Motion was presented by Mr. Meinberg to approve the warrants. The motion was seconded by Mr. Davis. Mr. Meinberg abstained from voting on Check #372542, preventing this warrant from being approved as there were not enough votes. This warrant will be back on the March list for approval. Board President Hargis, hearing approval from all members present, and the one abstention, declared the motion carried and the warrants approved with the exception of #372542.

**Adoption/Approval of Consent Agenda**

Motion to adopt consent agenda: Mr. Davis  
Second: Mr. Meinberg  
Vote: 4-0  
Passed

- \*Minutes of January 17, 2013
- \*Financial Statements Dated January 31, 2013
- \*Additional Spring 2013 Credit Course Offerings & Teaching Assignments
- \*Curriculum Proposals
- \*Approval of Notice Regarding Election

Motion to approve consent agenda: Mr. Meinberg

Second: Mr. Scaggs  
Vote: 4-0  
Passed

**Old Business**

***Approval of Student Handbooks 2013-2014 – Emergency Medical Services, Fire Fighter & Law Enforcement (Second Reading)***

Motion: Mr. Scaggs

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the Emergency Medical Services, Fire Fighter and Law Enforcement 2013-2014 Student Handbooks be approved.

Second: Mr. Davis  
Vote: 4-0  
Passed

**New Business**

***Acceptance of Annual Audit – College & Foundation***

Motion: Mr. Davis

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to accept the annual audits for the College and Foundation of the financial statements for the fiscal year ending June 30, 2012 prepared by Daniel Jones and Associates, and a copy of the report be submitted to the proper regulatory agencies.

Second: Mr. Meinberg  
Vote: 4-0  
Passed

***Enterprise Leasing Contract Renewal***

Motion: Mr. Scaggs

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to execute a contract with Enterprise Leasing of St. Louis, Missouri, to provide vehicle leasing services for the College's staff and faculty.

Second: Mr. Davis  
Vote: 4-0  
Passed

***CTL/ISAC – Informational item***

Motion to approve: Mr. Scaggs

Second: Mr. Davis  
Vote: 4-0  
Passed

***Approval of Sabbatical Leave – Dora Mitchell***

Motion: Mr. Scaggs

BE IT RESOLVED by the Board of Trustees of the Junior College District of Jefferson County, Missouri, that Ms. Dora Mitchell's request for sabbatical leave for the purpose of participating in

a professional internship at Veterinary Specialty Services during the Fall 2013 semester be approved.

Second: Mr. Meinberg  
Vote: 4-0  
Passed

***BAT-FAT Lab Compensation Agreement***

Motion: Mr. Scaggs

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the Joint Statement of the Lab Compensation Review Teams be approved.

Second: Mr. Davis  
Vote: 4-0  
Passed

***ATS Tuition Increase***

Motion: Mr. Davis

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to establish the Area Technical School tuition for the 2013-2014 academic year as \$2,000 per student.

Second: Mr. Meinberg  
Vote: 4-0  
Passed

***Resignation of Director of Rad Tech***

Motion: Mr. Davis

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that the resignation of Stuart Frew be accepted effective February 22, 2013.

Second: Mr. Scaggs  
Vote: 4-0  
Passed

***Appointment of Acting Director of Rad Tech***

Motion: Mr. Meinberg

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that approval be granted of the appointment of Ms. Janet Akers as Acting Program Director of Radiologic Technology effective March 1, 2013 at an annual salary of \$62,566 prorated for time served through June 30, 2013.

Second: Mr. Scaggs  
Vote: 4-0  
Passed

***Extension of Administrators' Contracts***

Motion: Mr. Meinberg

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SALARY</u>
Daryl Gehbauer	Vice President of Finance and Administration	\$124,000
Mindy Selsor	Vice President of Instruction	\$124,000
Julie Fraser	Associate Vice President of Student Services	\$105,795
Shirley Davenport	Dean of Arts & Science Education	\$96,900

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the contracts of the administrators listed above be extended as indicated, and that their salaries be approved for 2013-2014 for not less than those indicated above.

Second: Mr. Scaggs  
Vote: 4-0  
Passed

***Appointment of Budget Review Sub-Committee***  
Motion: Mr. Davis

BE IT RESOLVED BY THE COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI, that the Budget Review Sub-Committee shall consist of the following members: Ron Scaggs and Steve Meinberg

Second: Mrs. Hargis  
Vote: 4-0  
Passed

**Executive Session**

Motion to enter into executive session under RSMo 610.021.3: Mr. Davis  
Second: Mr. Meinberg.

A roll call vote was taken to enter into executive session, with the following results:

Mr. Davis	Yes
Mr. Meinberg	Yes
Mr. Scaggs	Yes
President Hargis	Yes

Board President Hargis declared the meeting to be in executive session.

**Return to Regular Session**

Motion to return to regular session: Mr. Scaggs  
Second: Mr. Davis  
Vote: 4-0  
Passed

**Approval of President's Contract**

Board President Hargis announced that, during Executive Session, the Board approved President Cummiskey's contract for another year, on the three year rolling contract, through June of 2016.

**Adjournment**

With nothing further to come before the meeting, the meeting adjourned at 5:04 p.m.