

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT OF JEFFERSON COUNTY, MISSOURI
August 16, 2012
(623rd Meeting)**

The Board of Trustees of the Community College District of Jefferson County, Missouri, met in regular session on Thursday, August 16, 2012, at 5:30 p.m. in the Administration Board Room on the Hillsboro campus. The meeting was called to order by Board President Hargis.

Roll Call/Attendance

Members present:

Mr. Gary Davis
Mr. George Engelbach
Mr. Steve Meinberg
Mr. Ron Scaggs
Board President Hargis

Board President Hargis noted that Mr. Winkelman was previously excused from the meeting.

Also present: College President Ray Cummiskey
 Administrators
 Members of the faculty and staff

Public Communication

Board President Hargis asked for public comment. No one requested to speak to the Board.

Jefferson College Foundation Report

Tom Burke reported on the following:

Congratulations to this year's Jefferson College Foundation Outstanding Achievement Award recipients who were selected on behalf of their respective constituent groups: Nicole Bach, Faculty - Associate Professor of Foreign Language; Gabrielle Everett, Faculty – History Professor; Diane Scanga, Certified Staff - Director of Public Safety Programs; and Marie Self, Classified Staff – Field House Coordinator. On behalf of the Foundation, plaques were given to recipients at the Employee Orientation Day.

Foundation Board members worked at the JCNEA luncheon by distributing ice cream to employees.

President's Report

Trustee Council: There is a strong desire among the Missouri Community College Trustees ["MCCT"] to form a Trustee Council. The "Trustee Council" or "MCCT" includes one rep from every college and will hold its first meeting on September 28. The purpose of the group is to promote the work of Missouri Community Colleges as proactive leaders, advocates, and partners, building sustainable communities through workforce and economic development and the development of human potential through high quality educational opportunities. John Winkelman was nominated to be a part of this council.

Kudos: Jefferson College has a tie to this year's Olympics. Former volleyball Viking alumni Elizabeth Reid was a member of the first ever Great Britain Olympic volleyball team.

Fall Enrollment: Jefferson College is experiencing a "leveling of enrollment" with the return of enrollment numbers similar to those before the economic downturn around 2008. Classes begin August 20th, and enrollment numbers for the fall semester continue to be down from last fall's enrollment. As of today, we had 5,103 students taking 54,669 credit hours, averaging out to a 10.8% decrease—however, we are still enrolling through this week. Registration has declined in nearly all categories, which fits into the model being seen at other institutions and suggests that no particular academic program/division of the college can be pinpointed as the source for the decline.

Enrollment is trending down regionally and nationally from the historic levels seen during the heart of the economic downturn over the past 2-3 years. According to the American Association of Community Colleges (AACC), fall enrollment at schools nationwide is static or declining. Part of the reason for this is that our part-time students are having success getting jobs.

College Board Report: Last week the College Board released a state-by-state analysis of trends in tuition and fees, enrollment and state appropriations for higher education.

According to the College Board's analysis, Missouri has been among the nation's leaders in keeping tuition increases low:

- **During the past three years, Missouri two-year institutions' tuition and fee increases were the fourth lowest in the entire country**

- **During the past five years, Missouri two-year institutions' tuition and fee increases were the second lowest in the entire country**

- Missouri's tuition rates are below the national average in all sectors: public two-year, public four-year and private nonprofit four-year

Total state appropriations for higher education in Missouri declined by 5 percent over the past five years

- Missouri ranks 44th in terms of state appropriations for higher education per \$1,000 of personal income

New Funding Model: As you know, the community college state funding distribution comes from the Missouri Department of Higher Education, but is based on a model developed through the Missouri Community College Association. Remember, however, that the community college system only receives 15% of the allocation to higher education, with the rest going to state universities. Recently, MCCA tweaked the model to account for rapid but sometimes uneven enrollment growth at community colleges.

Approval of Warrants

Motion was presented by Mr. Davis to approve the warrants. The motion was seconded by Mr. Meinberg. An abstention was made by Mr. Meinberg for warrant 00364585 for \$150 to the Jefferson County Sheriff's Department. This warrant was brought back before the Board as it did not receive the required number of votes to approve it at the last meeting.

Board President Hargis, hearing affirmative votes from all members present, and the noted abstention, declared the motion carried and the warrants approved.

Adoption/Approval of Consent Agenda

Motion was presented by Mr. Meinberg to adopt the consent agenda. Mr. Davis seconded the motion. The motion was approved by all members present.

Motion was presented by Mr. Meinberg to approve the consent agenda items shown below. The motion was seconded by Mr. Engelbach. Mr. Scaggs abstained on two teaching assignments (Fallert & McDaniel) and Mr. Scaggs and Board President Hargis abstained on the minutes from July 12 as they did not attend that meeting.

*Minutes of July 12, 2012

*Financial Statements Dated July 31, 2012

*Additional Credit Course Offerings & Teaching Assignments – Spring 2012

*Tentative Fall 2012 Credit Course Offerings & Teaching Assignments

*Appointment of Advisory Committees

*Readoption of Conflicts Resolution

*Publication of Annual Financial Statement

Board President Hargis, hearing approval from all members present, and the noted abstentions, declared the motion carried and the consent agenda items approved.

Old Business

Revision of Board Policy & Procedure III-003 – Administrative Offices (second reading)

This information was presented for first reading in July. They have been revised to reflect the changes in administrator job descriptions that became effective June, 2012.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve the proposed revisions to Board Policy and Procedure III-003.

The motion was seconded by Board President Hargis. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

New Business

Appointment of Database Administrator

Dr. Rick Turley, Vice President of Finance and Administration, has recommended the appointment of Ms. Casey Bianco as Database Administrator effective August 20, 2012 at an annual salary of \$61,339 prorated for time served through June 30, 2013.

A search was conducted, and she was chosen by a search committee comprised of Tracy James, Mark Smreker, C.J. Rodgers, and Mary Wisner.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Casey Bianco be appointed as Database Administrator at an annual salary of \$61,339 prorated for time served through June 30, 2013.

The motion was seconded by Mr. Scaggs. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Applications Developer

Dr. Rick Turley, Vice President of Finance and Administration, has recommended the appointment of Ms. Carol (C.J.) Rodgers as Applications Developer effective August 20, 2012 at an annual salary of \$58,309 prorated for time served through June 30, 2013.

A search was conducted, and she was chosen by a search committee comprised of Tracy James, Mark Smreker, and Mary Wiser.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that C.J. Rodgers be appointed as Applications Developer at an annual salary of \$58,309 prorated for time served through June 30, 2013.

The motion was seconded by Mr. Engelbach. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Senior Applications Developer

Dr. Rick Turley, Vice President of Finance and Administration, has recommended the appointment of Mr. Patrick Shoff as Senior Applications Developer effective August 20, 2012 at an annual salary of \$61,339 prorated for time served through June 30, 2013.

A search was conducted, and he was chosen by a search committee comprised of Tracy James, Mark Smreker, C.J. Rodgers, and Mary Wiser.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Patrick Shoff be appointed as Sr. Applications Developer at an annual salary of \$61,339 prorated for time served through June 30, 2013.

The motion was seconded by Mr. Davis. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Dean of Arts & Science Education

Dr. Mindy Selsor, Vice President of Instruction, has recommended the appointment of Ms. Shirley Davenport to fill the vacant Dean of Arts and Science Education position at an annual salary of \$95,000 prorated for time served. Consistent with other administrators, it is recommended that she receive a two-year contract effective August 20, 2012 through June 30, 2014.

A search was conducted, and she was chosen by a search committee comprised of Associate Vice President Julie Fraser, Vice President Mindy Selsor, Interim Dean Dena McCaffrey, Director Allan Wamsley, Professor Rebecca Ellison, Professor Amy Kausler, and Professor Sean Birke.

Motion was presented by Mr. Scaggs to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Ms. Shirley Davenport be appointed Dean of Arts and Science Education on a two-year contract at an annual salary of \$95,000 prorated for time served.

The motion was seconded by Mr. Davis. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Clinical Coordinator – Rad Tech

Dr. Dena McCaffrey, Interim Dean of Career & Technical Education, has recommended the appointment of Ms. Janet Akers for a full-time Clinical Coordinator of the Radiologic Technology program at an annual salary of \$55,762. Her start date will be September 4, 2012 and the annual salary will be prorated for time served. This position is grant-funded.

A search was conducted, and she was chosen by a search committee comprised of Director of Health Occupations Kenny Wilson, Radiologic Technology Program Director Stuart Frew, Professor Michael Booker, Health Information Technology Program Director Niki Vogelsang, and Nursing Clinical Coordinator Bob Duy.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Ms. Janet Akers be Clinical Coordinator of the Radiologic Technology Program at an annual base salary of \$55,762 prorated for time served through June 30, 2013

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Director of Nursing

Dr. Dena McCaffrey, Interim Dean of Career & Technical Education, has recommended the appointment of Ms. Linda Boevingloh as Director of Nursing effective August 13, 2012, at an annual salary of \$74,215 prorated for time served through June 30, 2013.

Ms. Boevingloh was interviewed and chosen by a search committee comprised of Vice President of Instruction Mindy Selsor, Interim Dean Dena McCaffrey, Professor Karen Amsden, Professor Leah Miley, Professor Charlotte Dunn, Assistant Professor Marialana Speidel, and Transfer Advisor Kim Flora.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Ms. Boevingloh be appointed as Director of Nursing at an annual salary of \$74,215 prorated for time served through June 30, 2013.

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Director of Clinical Education/Asst. Professor – Respiratory Therapy

Dr. Dena McCaffrey, Interim Dean of Career & Technical Education, has recommended the appointment of Mr. Richard Stephenson for a full-time Director of Clinical Education/Assistant Professor of the Respiratory Therapy program at an annual salary of \$57,244 on a 11.25 month faculty contract. His start date will be August 27, 2012 and the annual salary will be prorated for time served for the 2012-13 academic year. This position is grant-funded.

A search was conducted, and he was chosen by a search committee comprised of Director of Health Occupations Kenny Wilson, Respiratory Therapy Program Director Norma Cooper, Radiologic Technology Program Director Stuart Frew, and Adjunct Faculty Danielle Tabers.

Motion was presented by Mr. Scaggs to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Mr. Richard Stephenson be appointed Director of Clinical Education/Assistant Professor of the Respiratory Therapy program at an annual base salary of \$57,244 prorated for time served for the 2012-2013 academic year.

The motion was seconded by Mr. Engelbach. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Appointment of Director of Physical Therapist Assistant Program

Dr. Dena McCaffrey, Interim Dean of Career & Technical Education, has recommended the continuation of Ms. Bridget Webb's appointment as Program Director of the Physical Therapy Assistant program on a certified professional staff contract. In March, the Board approved her re-appointment as certified professional staff through August 9, 2012 and her appointment as faculty effective August 13, 2012. Upon further evaluation of the program director responsibilities, we have determined the position should remain certified professional staff.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri that Ms. Bridget Webb's appointment as Program Director of the Physical Therapy Assistant Program be continued on a certified professional staff contract at an annual base salary of \$67,480 through June 30, 2013.

The motion was seconded by Mr. Engelbach. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Public Hearing on Tax Rate

The public tax hearing was held on the 2012 tax rate. President Hargis declared that the advertised public hearing session on the 2012 proposed tax levy was open for discussion.

No comments were made and no one opposed the proposed tax rate. Board President Hargis declared the hearing closed.

Setting of Tax Levy 2012

Pursuant to Board direction, we advertised that a public hearing will be held on the College's 2012 tax rate at 6:00pm CDT at the August 16 Board meeting. This was done with no opposition to the proposed tax rate.

The following resolution is proposed for the Board to officially establish the 2012 tax rate.

Motion was presented by Mr. Scaggs to approve the resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that in accordance with Section 67.110 RSMo, an annual tax levy for the operation of the College be established for the 2012 calendar year on each \$100 of assessed valuation of property within the District that will not exceed the lesser of the following rates, or the rates certified by the State Auditor's office:

General & Plant	29.83¢
Capital Projects	<u>5.00¢</u>

Total 34.83¢

BE IT FURTHER RESOLVED that the Controller be authorized to certify the rate of taxation to the county clerks of Jefferson, St. Francois and Ste. Genevieve counties as required by law.

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Assistant Coach Recommendations

Ms. Julie Fraser, Associate Vice President of Student Services, has recommended the appointment of the following Assistant Coaches for 2012-2013:

Men's Baseball: Pat Evers, \$5,295
Women's Basketball: Doug Stotler, \$5,295
Women's Softball: Jeff Melton, \$5,295
Women's Volleyball: Tara DeMage, \$5,295

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that each individual listed above be appointed Assistant Coach for the sport listed at the stated annual compensation prorated for time served August 1, 2012 through June 30, 2013.

The motion was seconded by Mr. Scaggs. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

GED/AEL: Purchase of Workkeys and National Career Readiness Certificates

The following purchase is for WorkKeys assessments (Applied Mathematics, Locating Information, Reading Information) and National Career Readiness Certificates (NCRC) to be used in Adult Education & Literacy/GED. The product is used to provide students with the NCRC as they transition to work or Jefferson College. The purchase is for the each of the seven AEL/GED classrooms: Hillsboro (day), Hillsboro (evening), Cedar Hill (day), Cedar Hill (evening), Imperial, the Arnold Career Center, and GED on-line.

ACT is the sole source creator and provider of WorkKeys assessments and the NCRC. The funds utilized have been approved by DESE as part of our annual AEL grant allocation and as part of a supplemental grant awarded to colleges for pilot initiatives. The funds made available for the purchase of these assessments had to be obligated prior to June 30, 2012.

The exact amount of funds available could only be determined until the last payroll was processed for June, thus the reason for the request made in the last month of the fiscal year. The purchase was made at the end of June to expend the final grant funding and now requires a ratifying resolution from the Board to meet procurement policy. The total amount of the purchase is \$17,000 which includes assessments, test scoring, student score reports, and NCRCs to serve 680 students in seven AEL instructional classrooms.

AEL grant Funds will be used for this purchase.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to purchase from ACT of Iowa City, Iowa - assessments, student score reports, and NCRCs at a cost of \$17,000.

The motion was seconded by Mr. Davis. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Technology Purchase

In an effort to maintain the institutional strategic aims of student learning, ASII 412 was recently furnished with computer classroom furniture. This request is to purchase 36 laptop computers and 1 printer for this classroom.

Detailed specifications were prepared and sent to four vendors. Two vendors submitted bids; with only one vendor, World Wide Technology, meeting the specifications required in the bid for the laptop computers. World Wide Technology was the low bid on the printer.

	<u>Quantity</u>	<u>CDW</u>	<u>WWT</u>
Laptop Computer	36	\$34,336.08*	\$34,407.36
Printer	1	\$ 937.50	916.01

*CDW did not meet the specifications for the laptop computers.

It is recommended that the bid be awarded to World Wide Technology, Maryland Heights, Missouri, for 36 laptop computers at \$34,407.36 and 1 printer at \$916.01 in the total amount of \$35,323.37.

World Wide Technology has provided services to the College in the past and has performed satisfactorily.

Plant funds will be used for this purchase.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the 36 laptop computers and 1 printer for ASII 412 computer classroom be awarded to World Wide Technology, Maryland, Heights, Missouri, in the total amount of \$35,323.37.

The motion was seconded by Mr. Scaggs. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Continuing Resolution for Ellucian Oracle Annual Software Maintenance

This request is for the continuing resolution for renewal of funding of the annual software maintenance agreement for Oracle Internet Application Server and Oracle Relational Database system. The maintenance agreement entitles the College to continue to receive software updates and problem resolution support from Ellucian, formerly Sungard Higher Education.

The purchase is directly from Ellucian Company and is a sole source vendor. This is the final year of a three-year contract that locked in the annual maintenance fee.

It is recommended the continuing resolution for renewal of funding for the annual software maintenance agreement for Oracle Internet Application Server and Oracle Relational Database system be purchased from Ellucian Company, Fairfax, Virginia in the amount of \$24,341.

Ellucian Company has performed satisfactorily for the College in the past.

Maintenance and Repair funds will be used for this purchase.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve the continuing resolution of payment for the annual software maintenance fee of \$24,341 to Ellucian Company, Fairfax, Virginia.

The motion was seconded by Mr. Scaggs. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Mobius Membership

This request is for the annual assessment for MOBIUS membership. MOBIUS is a consortium of libraries, mostly academic, in the state of Missouri, providing students, faculty, and staff access to over 23 million volumes. This is a cost effective way to provide these materials, which are not available in our collection. MOBIUS provides the College with one of the most utilized electronic resources, with over 86,000 searches performed and 28,000 downloaded last year. Participation in MOBIUS is included in the College-Wide Technology Plan. Participation in MOBIUS supports Strategic Aim I, Student Learning, Objective 1,6, and 10 and Strategic Aim II, Student Support Objective 12, 13, and 16.

The membership annual assessment is directly from MOBIUS and is a sole source vendor.

It is recommended that funding for the annual assessment for membership be purchased from MOBIUS of Columbia, Missouri, in the amount of \$31,034.

MOBIUS has performed satisfactorily for the College in the past.

Plant funds will be used for this purchase.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, to approve funding for the membership annual assessment in the amount of \$31,034 to MOBIUS, Columbia, Missouri.

The motion was seconded by Mr. Scaggs. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

Sale of ATS Building Trades House

Board approval is requested to sell the house at 615 Elm Street, Hillsboro, Missouri, constructed by the ATS Building Trades Residential Carpentry Program. The property was listed with Realty Executives of St. Louis, Missouri. The purchase offer for the house is from Travis J. and Amanda B. Gordon of Cedar Hill, Missouri.

The listing price was \$179,000. The agreed upon sale price is \$176,500. The College has agreed to pay \$4,500 toward closing costs and purchase a one year HSA home warranty insurance policy in the amount of \$420.

Motion was presented by Mr. Davisto approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College of Jefferson County, Missouri, that approval be granted to sell the house at 615 Elm Street, Hillsboro, Missouri, to Travis J. and Amanda B. Gordon for a sum of \$176,500 less credit of \$4,500 toward closing costs and \$420 for HSA home warranty insurance.

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

ATS Building Trades House Plumbing

The ATS Building Trades program is constructing a house as part of the Residential Carpentry Program. The current house being constructed is located at 608 Ray Henry Way, Hillsboro, Missouri. The house requires subcontracting the plumbing, both inside and out.

Bid specifications were prepared and distributed to six plumbing contractors. In addition, an Invitation to Bid announcement was placed in the Leader Newspaper. Two contractors attended the pre-bid meeting. Only one bid was received. This bid was from Jones Plumbing Service of DeSoto, Missouri, in the amount of \$16,900. Rock removal will be at time and material.

It is recommended that the Board award this bid to Jones Plumbing Service, DeSoto, Missouri.

Jones Plumbing Service has performed satisfactorily for the College in the past.

General Funds will be used for this project.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College of Jefferson County, Missouri, to award the bid for the plumbing at 608 Ray Henry Way, Hillsboro, Missouri, to Jones Plumbing Service of Desoto, Missouri, the only bid, in the amount of \$16,900 with rock removal at time and material.

The motion was seconded by Mr. Meinberg. Board President Hargis, hearing approval from all members present, declared the motion carried and the resolution duly adopted.

Disposal of Surplus Equipment

The College is requesting Board approval for the sale of surplus property for fiscal year 2013. The college has accumulated old furniture and equipment which are no longer needed.

Board policy requires that the Business Manager obtain Board approval in advance for the sale of any item, or group of similar items from which proceeds are expected to be greater than \$1,000. The College projects that the total proceeds from this surplus sale will exceed \$1,000, therefore board approval is required.

Motion was presented by Mr. Meinberg to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri to approve the sale of surplus property.

The motion was seconded by Mr. Davis. Board President Hargis, hearing approval from all members, declared the motion carried and the resolution duly adopted.

MCCA Resolution

In support of MCCA, Colleges were asked to approve the following resolution of support.

RESOLUTION OF SUPPORT

WHEREAS, the Missouri Community College Association (MCCA) is the organization through which Missouri's community colleges unite for advocacy, education, and professional development;

WHEREAS, MCCA serves as the voice of community colleges in essential conversations with the Office of the Governor, legislators, the Missouri Department of Higher Education, the Missouri Department of Elementary and Secondary Education, the Missouri Department of Economic Development and its Division of Workforce Development, other higher education partners, and other key groups;

WHEREAS, MCCA has a fifty-year tradition of working together to advance the mission of community colleges throughout the state;

WHEREAS, stability and predictability are essential to the ongoing operation of a professionally run organization;

WHEREAS, MCCA depends largely on institutional dues and revenue from events to underwrite its operating expenses;

WHEREAS, in addition to providing revenue, MCCA events are a valuable source of professional development for community college professionals throughout the state;

NOW THEREFORE, the undersigned do hereby resolve that our college and its leadership shall support MCCA on a going-forward basis by:

Supporting MCCA's legislative agenda and not individually advocating with members of the legislative or executive branches for specific general revenue appropriations that will benefit only our college at the risk and expense of other MCCA members;

Paying institutional dues in an amount at least equal to the amount established for the 2010-2011 year.

College leadership will participate in Presidents/Chancellors Council meetings to the maximum extent possible and commit to a goal of attending at least ten of the Council's meetings in person, by phone, or by videoconference, or to identify a designee to represent the college.

The college will encourage full participation in the meetings of the Chief Academic Officer Council, the Chief Financial Officer Council, the Research Council, the Chief Student Affairs Officers Council, the Workforce Development Council, the Missouri Consortium for Global Education, the MCCA board of directors, and any other council, committee, or workgroup established by the Presidents/Chancellors Council; and

The college will promote MCCA's annual convention and support attendance of college employees.

Motion was presented by Mr. Davis to approve the following resolution:

BE IT RESOLVED by the Board of Trustees of the Community College District of Jefferson County, Missouri, that the above Resolution be approved.

The motion was seconded by Mr. Meinberg. One member opposed the approval of the resolution. Board President Hargis, hearing approval from four members, declared the motion carried and the resolution duly adopted.

Executive Session

Motion was made by Mr. Davis to enter into Executive Session under RSMO 610.021.1 and 610.021.3 The motion was seconded by Mr. Meinberg.

A roll call vote was taken to enter into executive session, with the following results:

<i>Mr. Engelbach</i>	<i>Yes</i>
<i>Mr. Davis</i>	<i>Yes</i>
<i>Mr. Meinberg</i>	<i>Yes</i>
<i>Mr Scaggs</i>	<i>Yes</i>
<i>Mr Winkelman</i>	<i>Absent</i>
<i>President Hargis</i>	<i>Yes</i>

Board President declared the meeting to be in executive session.

Return to Regular Session

Motion was made by Mr. Scaggs to return to regular session at 7:42 p.m. The motion was seconded by Mr. Davis; all members present voted to return to open session.

Adjournment

Motion was presented by Mr. Engelbach and seconded by Mr. Scaggs to adjourn the meeting. The meeting adjourned at 7:45 p.m.