

New/Returning 2022 Fall Residents

All terms in italics are defined in the “Glossary of Housing Terms” on www.jeffco.edu/housing

JANUARY 17, 2022

Online housing application will be available on www.jeffco.edu/housing

Housing application fees are required at the time of online application. New *applicants* will be responsible for \$330 in housing application fees: \$300 security deposit is fully refundable prior to move in, however, the \$30 background check fee is non-refundable. Spring 2019 returning *applicants* will be responsible for a \$30 non-refundable background check fee if the online application is submitted prior to June 1.

APRIL 15

Housing application PRIORITY DEADLINE.

Applicants with a *completed online housing application* by this date will be considered for a bed space based on a first-come-first-serve basis, pending availability, and clear background check results. *Applicants* who are not reserved a bed space may be added to a *wait list* based on housing application completion date/time. *Applicants* with a *completed online housing application* by this date will be notified of their housing status (i.e. *selected applicant*, *wait list applicant*, *incomplete housing application*) by May 1.

MAY 4

Online Lease Contract is available to *Selected Applicants*. (EARLY ACCEPTANCE)

Pending space availability and clear background check results, *selected applicants* will be notified in advance that a space has been reserved for them. *Selected applicants* must complete an *online Lease Contract* found on their Housing Self-Service page under “Important Forms”. This is the first date contracts will be released, but as spaces become available and offers are made to *selected applicants*, contracts may also be available at a later date. NEW *selected applicants* must complete a Meningococcal Vaccination Compliance Form which is available at www.jeffco.edu/housing.

MAY 24

Completed Lease Contract DEADLINE.

NEW APPLICANTS ONLY: Meningococcal Vaccination Compliance Form DEADLINE.

Selected applicants with a *completed Lease Contract* by this deadline will now be considered *pending residents* and will be notified by June 1 at their @jeffco.edu accounts. *Selected applicants* who fail to have a *completed Lease Contract* by this deadline may be moved to the bottom of the *wait list* and no longer guaranteed a space.

JUNE 1 (9 am) – JUNE 25 (2 pm)

Online Roommate & Apartment self-selection

Selected applicants who have a *completed online Lease Contract* by the deadline above may begin choosing roommates and apartments on their Housing Self-Service page under “Room Selection”. *Selected applicants* who DO NOT self-select roommates or an apartment by this deadline will be auto-assigned roommates and an apartment by Residential Life Staff.

JULY 8

Rent charges will be applied to student accounts.

Pending residents can log in to their MyJeffco account and review rent charges under the Student Tab > Student Schedule/Bill. *Pending residents* should ensure that rental charges are accurate and verify all financial has been applied to term credits.

AUGUST 3

Financial arrangements DEADLINE.

Pending residents have agreed to finalize financial arrangements at least 10 days prior to the Lease Contract Start Date. Financial arrangements may include paying all rent charges in full, enrolling in a payment plan, or having sufficient financial aid applied to the student account. Financial arrangements must be in place by this deadline or the *pending resident* may be moved to the bottom of the *wait list* and no longer guaranteed a space.

AUGUST 17, 18, 19

Move In

Pending residents who are NEW to Viking Woods for the 2019-2020 academic year will be eligible to move in from 9 am – 4 pm. There will be a sign up sheet for times to choose when to move in on these three days. *Pending residents* will check in at the Viking Woods Clubhouse: 806 Mel Carnahan Drive, Hillsboro, MO 63050. A Parent/Guarantor Orientation will be held at 4 pm in ASI-119. A MANDATORY Resident Orientation will be held at 7 pm in ASI-119.

AUGUST 22

CLASSES BEGIN!

**VISIT WWW.JEFFCO.EDU/HOUSING FOR MORE INFORMATION
INCLUDING FLOOR PLANS, ROOM PHOTOS, GLOSSARY OF HOUSING TERMS, AND FAQs.**