

**POLICY #** *IX-010 (Page 1 of 1)*  
**TITLE** *Tobacco-Free/Smoke-Free Policy*

**TYPE** Buildings and Grounds

**RATIONALE** To establish procedures for the transition to a tobacco-free/smoke-free college policy in order to promote a healthy environment.

**APPROVED** **June 13, 2013**

### **POLICY**

The use of all tobacco and smoke-related products is prohibited on all properties owned or leased by Jefferson College, including buildings, facilities, and student housing, as well as outdoor areas such as sidewalks, parking lots, athletic fields, and common areas. The goal of the policy is to promote a healthy environment for all who utilize the college and its facilities.

#### Definitions:

1. The terms “tobacco and smoke-related products” include cigarettes, cigars, pipe tobacco, smokeless/chewing tobacco, electronic cigarettes, herbal smoke products, hookahs, beedies, and any other smoke-related substances or products the college chooses to prohibit.
2. The policy applies to all faculty, staff, other employees, students, contractors, performers, and visitors.
3. Inside an individual’s personal vehicle: Sitting inside a vehicle with doors and windows closed (Smoking will not be allowed on motorcycles and non-motorized vehicles such as bicycles).

#### Enforcement:

Effective September 20, 2013, Public Safety officers will ask for identification and issue a \$25.00 dollar fine to any student, faculty or staff member observed violating the policy.

#### Smoking Cessation Programs:

As an extension of this policy, and as recommended by the Jefferson College Employee Support Committee, the College offers smoking cessation programs to employees and students who wish to quit the use of tobacco-related products.

### **BOARD MONITORING**

The Vice President of Finance and Administration, through the Director of Buildings and Grounds shall implement and monitor this policy.