Welcome to the June edition of News & Views. The pomp and celebration of commencement is now behind us and I hope your summer break is off to a great start. If you’re in the midst of a vacation or are planning to take one soon, I hope you are enjoying an extraordinarily relaxing summer, wherever you go!

On campus, enrollment for selected summer classes continues (most classes began last week) and it looks like we’ll be down slightly in headcount and credit hours taken compared to last year.

**FY2017 Approved Budget Includes Employee Pay Increase**

Following the presentation of budget assumptions for first reading during May, the Board approved a series of budget assumptions for the upcoming fiscal year (FY17) that begins July 1. The assumptions are reflected in the FY2017 Budget Summary within BoardDocs.

I am extremely pleased that the Board approved the recommendation for full-time and part-time regular employees to receive a 1.5% half-step salary increase in July and a 0.5% COLA for a total salary increase of approximately 2.0%. An increase for adjunct faculty was also included in the approved budget. The administration continues to advocate strongly on behalf of our many hard working employees to maintain salaries that are competitive.

Other key FY2017 budget points:

- The budget reflects anticipated unrestricted revenue of nearly $30.6 million and $16 million in restricted revenue, plus an additional $216,000 used in reserve funds. Anticipated expenditures are $30.8 million for unrestricted funds (net of transfers) and $16 million for restricted funds. The unrestricted fund balance at the end of FY2017 is expected to be approximately $7.7 million, or roughly 25% of revenues.

- The Missouri legislature passed a budget with a 4% increase in Performance Funding for Higher Education and an additional $4.5 million in community college system equity. As a result, we budgeted an 8% increase in state funding to $8.1 million.

- A 2% anticipated decrease in enrollment is calculated with projected Unrestricted Tuition and Fees of $10.7 million.

- Many of the capital projects identified for FY2017 are the result of the on-going strategic planning process. The process has proven to be an effective way to identify high priority projects and process improvements. Additional projects related to renovation, infrastructure and replacement capital have also been planned.
Milestone Recognition – Years of Service to College and Community Are Valued

Thanks and congratulations also to this year’s list of employees who were honored recently at the annual Recognition of Service and Retirement Reception underwritten by the Jefferson College Foundation.

Honorees and their years of service include:

25 Years of Service
Roger Barrentine
Christy Cornelius
Richard Hardin

20 Years of Service
Blake Carroll
Linda Covert
Karen Kearney
Constance (Connie) Kuchar
Gary Leffert
Robert (Christopher) Lile
Gary Mann

15 Years of Service
Sean Birke
Jason Gardner
Amy Kausler
Lore Robart
Susan Todd
Laniece Wagner
Tasha Welsh

10 Years of Service
Kenneth Boning
Sarah Bright
Karen (Cindy) Christopher
Tony Cook
Kimberly Flora
Dedric Lee
Anthony Merseal
Matthew Price
Debra Shores
Gregory Simos
Tom Struckhoff

5 Years of Service
Vivian Aubuchon
Aaron Bockhorst
Joseph Brown
Shannon Crow
Sara Denny
Elizabeth (Lisa) Ebert
Doretha Fitzgerald
Terry Friedmeyer
Linda Fuentes
Elaine (Kerry) Hugo
Julie Johns
Diane Kuentzler
Dustin Lemp
Mary Linderer
Dianne Marquart
Lisa Martin
Amanda McKay
Fran Moore
Lindsey Oertwig-Saffa
Niki Vogelsang
Bridget Webb
Susan Welch
John Whiddon
John Willett
Nancy Wright
Automotive Technology Renovations Delayed – Cost and Timing Are Key Issues

As an extension of the capital planning process for FY17, which allocated funds for a renovation of our Automotive Technology teaching facilities, the item was removed from the June Board of Trustees agenda because the sole bid that was received significantly exceeded the $300,000 project budget. With this in mind, and due to the limited window of opportunity that was available to complete the work before the start of the fall semester, the project has been delayed as costs and timing elements are reexamined. Additional details will be shared as we work through these unforeseen issues in order to bring the action item to the Board for approval.

On the Hot Seat – Your Questions Answered

In the Hot Seat segment for May, I addressed two questions—one about accrediting agencies and the other about transgender student accommodations—which can be viewed at https://vimeo.com/168843373 using the password Jefferson.

Hot Seat questions are presented during the President’s Leadership Council meeting. My responses are recorded by JCTV and posted in News & Views and in MyJeffco under the Employee tab>President’s Office channel. I’ll resume the Hot Seat segment in August as the President’s Leadership Council reconvenes for the new school year.

Facilities Master Plan Development is Moving Forward

We continue to provide information to the Master Plan team at TR,i and Comprehensive Facilities Planning (CFP) and to review the reports that they have submitted. The first phase of the project will soon come to a close as we progress to the second phase of the Master Plan in FY17.

Library Renovation Details Being Determined

After reviewing the preliminary budget estimates prepared by the project architect, TR,i, we have made numerous scope changes to substantially reduce the budget. We continue to tweak final locations for other functions currently co-located in the Library space including the Testing Center, Learning Center, DSS, CTL, and IT. Some functions will move to temporary space before finding a permanent location and some will be move only one time as we attempt to minimize the number of temporary moves as a budget control measure. We are also working on finalizing a temporary home for the historical collections and other library documents that will not be accessed during construction.

Construction/renovation is still anticipated to begin January-February 2017 with completion 10-12 months later.
Coming Together to Make a Difference – Compassion Shines Brightly

The heart of Jefferson College personified…sincere thanks to the entire Library staff and Director Lisa Pritchard, in addition to Deb Shores, Dr. Andrea St. John, and Skyler Ross for their recent assistance in working with student Jordan Francis, who’s house burnt to the ground just two weeks before finals. Dr. St. John worked with Jordan on assignments and extended a deadline; she also gave her a card that had money tucked in it, despite Jordan’s protests to accept it. Deb Shores helped Jordan apply for an emergency scholarship and provided her with toiletries and offered access to the student closet. Deb worked with Jordan’s professors and was able to get an extra textbook for her to help complete the last two weeks of the semester. Skyler Ross loaned Jordan a graphing calculator and met with her to help study for the last test and the final examination in her Intermediate Algebra course. Lisa Pritchard waived the charges for Jordan’s two library books. The Library staff personally bought books, cooking utensils, pans, towels, laundry soap, and other household items for Jordan’s family. Thank you to everyone who was involved in this outpouring of compassion and concern!

Jordan wrote, “I write to you to tell you all of the wonderful things that your staff has done. It is difficult to put the overwhelming appreciation I have for Jefferson College into words—and I’m an English major. I have thanked each of these amazing people in person, but I wanted to take things a step further and hope that these individuals get recognized for their compassion, kindness, and bright hearts. My heart was certainly warmed by my Jeffco family. I eagerly await my next semester at Jefferson College.”

Going Above and Beyond: Pat-On-The-Back Recipients for April-May

Pat-on-the-Back (POB) is an employee-recognition initiative sponsored by the Employee Support Committee. When an employee goes above and beyond, a co-worker, supervisor, student, or community member can fill out a card to give them a “pat on the back.”

The following employees received a Pat-on-the-Back for April and May:


Congratulations to all those who received nominations. Thank you for helping make Jefferson College extraordinary!
May & June 2016

All monthly agenda items and supporting materials are posted online via the Board Docs site accessible through the Jefferson College website homepage at jeffco.edu clicking on “Welcome” > “About Jefferson College” > “Board of Trustees” links.

May agenda items approved:

- Consent Agenda (Minutes, Financial Statements, Faculty Load, and Curriculum Matters)
- Intercollegiate and Catastrophic Athletic Insurance
- International Student Insurance
- Refuse Removal and Recycling Services
- Architectural Services for Renovation of Automotive Technology Facilities
- Charter Communications Internet and Wide Area Network (WAN) Services
- Field House Emergency Generator Rental
- Supplemental Contract - Director of Public Safety Programs
- Appointment - Division Chair of Social Science & Business (Dr. Terry Kite)
- Nursing Faculty (Sheryl Zysk)
- Area Technical School Applied Communications Faculty (Holly Ross)
- Approval of FY2017 Budget Assumptions - First Reading
- College President Extension of Contract Through 2019

June agenda items approved:

- Adoption of Consent Agenda (Minutes, Financial Statements, Faculty Load, and Curriculum Matters)
- Renewal of Blackboard Agreement
- Award of Contract - Exterior and Interior Painting
- Award of Contract - Parking Lot Sealing and Striping
- Approval - Viking Woods Bathtub Remodel
- Reappointment - Head Coaches
- Appointment - Automotive Technology Faculty (Bradley Berrey)
- Appointment - Music Faculty (Elke Overton)
- Appointment - Culinary Arts Faculty (Garrett Miller)
- Appointment - Nursing Clinical Coordinator (Jamie Schneider)
- Appointment - Vice President of Student Services (Dr. Kim Harvey)
- BAT-FAT Final Agreement

Upcoming Board Meeting Schedule

July 14 – 8 a.m.
August 11 – 5:30 p.m.
September 8 – 5:30 p.m.
Reflections of Excellence – Great Things Happening Thanks to Great People at Jefferson College

The Accreditation Commission of the National Alliance of Concurrent Enrollment Partnerships (NACEP) recently awarded accreditation to Jefferson College’s dual credit program. The accreditation is nationally recognized as a hallmark of quality for dual credit programming. Many thanks to all who assisted with the rigorous year-long self-study and application process, particularly Dean of Arts and Sciences Dr. Shirley Davenport, NACEP Liaison and Adjunct History Instructor Lisa Armbruster, and Associate Professor of Education Dr. Terry Kite.

Thank you to Dr. Rebecca Ellison and her theatre students, along with Student Services staff, Coach Pat Evers, and the Baseball team for recently hosting the Kingston Elementary third grade class. "We were granted permission to take our very first field trip this year, so we tried to plan something that the kids would enjoy, be inspired by, and learn from! We thought Jefferson College would be a perfect place to visit," said Teacher Stacy King. She noted they did an amazing job keeping the students engaged and excited, saying the students were talking about the field trip days after. Also, parents noted on social media about how talented, creative, and just plain awesome Jefferson College staff and students were to the students. Great job!

Congratulations to Engineering/Physics Instructor Dr. Robert (Bob) Brazzle, who also plays trumpet in the College’s jazz ensembles, on being one of eight individuals from Jefferson College to receive Outstanding Musicianship awards during the recent Greater St. Louis Jazz Festival at UMSL.

Kudos also go to Music Associate Professor Dr. Joel Vanderheyden who performed on alto sax with the Maynard Ferguson All-Star Big Band during the festival.

While I’m on the subject of music, Adjunct Music Instructor Joe Pastor’s composition, “The Realm Between,” was recently performed in a collaborative cabaret concert production between the UMSL Music Department and the Modern American Dance Company (MADCO) at the Touhill Performing Arts Center.

Library Director Lisa Pritchard has been asked to contribute a chapter for a book about government information that will be published by the American Library Association. The chapter focuses on community engagement and federal depository libraries, with a working title “An Eagle, a Cupcake, and a War: Promoting Government Information One Patron at a Time.”

Talking – Listening – Sharing - Communicating

Please remember that I’m available throughout the summer if you have questions or concerns about any issue. You can email, call or stop by my office. Thanks for reading. . .have a great summer! As a reminder, the next edition of News & Views will be published in August.