



Install Office 365 using a Jefferson College MyJeffco account

Step 1:

Navigate to <http://products.office.com/student>

Click on **Get started for free**



Step 2:

Create Office 365 account. Enter your @jeffco.edu email address and click **Sign up**

Get started

You get 1 TB of free online storage and the online versions of Office. Some schools also provide the Office desktop apps via an Install Office button on the home page.

youremail@jeffco.edu

Sign up →

Step 3:

Verify the account via email sent to your @jeffco.edu address

Check your email → Click on the **Complete Office 365 Education signup** link inside email from Microsoft Office 365 Team

Step 4:

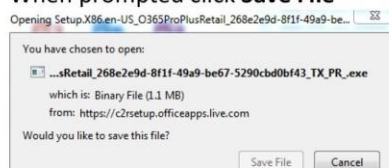
Provide your first and last name, a password, and birthdate to register then click **Start**

Step 5:

Download and install Office 365, then click the **Install now** button.



When prompted click **Save File**



Run the installation and follow the prompts when installation is completed.